

Jurupa Unified School District

AGENDA
MARCH 20, 1978
BOARD OF EDUCATION REGULAR MEETING

Board Room, Education Center, 3924 Riverview Drive, Riverside, California 7:30 p.m.

OPENING

Call to Order

Roll Call

Flag Salute

COMMUNICATIONS SESSION

1. Written and Announcements

* a. Letter from County Board of Supervisors

Supervisor Don Schroeder has invited the Board of Education to appoint a representative to an advisory committee studying park development. The organizational meeting coincides with this Board meeting. The schedule of future meetings will be determined at the organizational meeting. The Board may wish to make an appointment recognizing the possibility of a conflict if a school board member rather than another citizen is appointed.

b. Notification from California School Employees Association Local 392 of Intent to Negotiate

The Director Administrative Services has received a letter notifying the Board of intent to negotiate a new agreement beginning July 1, 1978. This notification meets a requirement set forth in the current agreement. Information only.

**c. RHS Future Farmer's Awards

2. Verbal

This is a general Hearing Session with opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school district.

3. Report of RHS Student Representative, Joel Afflerbaugh

Student Representative, Joel Afflerbaugh, may wish to address the Board regarding student interests or concerns.

ACTION SESSION

* A. Approve Minutes of the Regular Meeting of March 6, 1978

(Dr. Ed Hawkins)

Recommend approval as printed.

Action Session (continued)

B. Direct Issuance of the Reemployment Notices to Regular Certificated Employees
(Mr. Kent Campbell)

It is recommended that the Board direct administration to issue Notices of Reemployment to regular certificated employees, excluding adult education teachers, home teachers on extra compensation, substitute teachers, the superintendent, assistant superintendents and temporary personnel. Such notices will specify that acceptance of reemployment is subject to the laws of California, the regulations of the State Board of Education, the policies and regulations of the Jurupa Unified School District Board of Education, and the maintenance of State credentials required for continued service.

* C. Review Occupational Safety and Health Act (OSHA) Inspection Report on Nueva Vista High School
(Mr. Jim Bartholomew)

The supporting documents include a memo setting forth discrepancies noted and some of the action to be taken. The OSHA report may be available at the time of Board meeting. The Assistant Superintendent will advise the Board on minimum restroom improvements which would meet OSHA regulations.

The Board may wish to specify action to be taken on this long-deferred problem.

D. Direct Formation of an Ad Hoc Committee to Review Graduation Requirements
(Dr. Joan Wilson)

Administration recommends Board direct establishment of an ad hoc committee to reevaluate the current graduation requirements. The suggested committee includes parents, students, community, teachers and administrators. Administration requests that the Board assign a representative from the Board to this committee. Mr. Bob Hansen, the Assistant Principal for Instruction at Rubidoux High School, will act as the administrative facilitator for this group. Four Thursday evening meetings in the Board Room are planned during this spring.

The District staff working with principals has studied various recommendations for the past three months. A packet of background information materials is being assembled for committee study.

Many districts around the United States, including Los Angeles, have undertaken a new analysis of graduation requirements. Critics of the schools as well as the professional staff are questioning current practices in which students have been given wide latitude in the selection of courses, in opportunities for early graduation, and in arranging their own schedules which for many students has meant shortened school days. These conditions developed in the early 1960s as a result of a secondary reform movement which was given impetus from student protests. The pendulum seems to have begun its swing back toward a more structured and traditional approach to education. In any event, our District should make a thorough study of our requirements and make appropriate changes in the light of changing times.

E. Review Health Curriculum Guide for Grade Six
(Dr. Joan Wilson)

The purpose of this item on the agenda is to review curriculum information with which the Board should be familiar. Copies of the "Health Education" Guide were distributed March 13, 1978. Board members are requested to bring them for this review.

Action Session (continued)

For the past seven months the District nursing staff and the instructional staff have worked to develop a pilot Health Curriculum Guide for the sixth grades. This Guide combined with a kit of selected instructional materials will be used by sixth grade teachers in a team approach. One kit will be located at each school which now has sixth grade students and teachers will determine the method for use. The Guide is intended only as a resource and not as an independent or complete course of study. Teachers will select appropriate activities for their students. Additional materials will be available at the Instructional Media Center for check-out by teachers.

Each Health Curriculum Guide includes an evaluation form for teachers to complete. In June of this year a comprehensive evaluation will be compiled. This evaluation will be used to determine future health programs for the District.

Parent groups and staff members have reviewed the Guide and recommended its implementation. A parent group also reviewed a new filmstrip which will be purchased for use with the health program. Their reaction is included in the supporting documents.

F. Approve Routine Action Items

Certain items which require legal review and approval by the Board of Education are routine in nature because they are self-explanatory, repetitious, and non-controversial. For efficiency, these recommended action items are grouped as a consent list for automatic approval without discussion. It is suggested the President of the Board survey Board members to determine if there are any requests to separate items prior to entertaining a motion for approval of the routine action items.

- * 1. Purchase Orders (Mr. John Wheeler)
- * 2. Disbursements (Mr. John Wheeler)
- * 3. Revolving Cash Fund Replenishment (Mr. John Wheeler)
- * 4. Monthly Payroll (Mr. John Wheeler)
- * 5. Classified Extra Time (Mr. John Wheeler)
- * 6. Classified Overtime (Mr. John Wheeler)
- * 7. Certificated Extra Compensation (Mr. John Wheeler)
- * 8. Agreements (Mr. Jim Bartholomew)
- * 9. Inter-District Attendance Authorization (Dr. Joan Wilson)
- * 10. Award Bid #78-11L for Tilting Arbor Rolling Table Saw (Mr. John Wheeler)
- * 11. Award Bid #78-12L for 1978 Dodge Dump Truck (Mr. John Wheeler)

Approve Routine Action Items (continued)

* 12. Amend two of three adopted 1978-79 School Calendars (Dr. Hal Smith)

On February 21 the Board adopted the Traditional, Year-Round School and summer school calendars for the 1978-79 school year. This action was taken after careful consideration of the desirability of coordinating the Christmas recess period with neighboring school districts which was keyed by the Riverside Unified Board decision on the appropriate two-week recess period.

Subsequently we discovered that the Riverside Board had modified their original decision by designating Friday December 22 as a local holiday.

Administration recommends amending the Traditional and Year-Round School calendars as adopted on February 21 to designate Friday December 22 as a local holiday and utilize Friday June 15 as a regular teaching day so the number of instruction days remains 1976.

In effect, all employees will be granted the convenience of the December 22 holiday in exchange for which principals and teachers will have to make check-out adjustments without the full Friday in June for this purpose.

13. Select Time and Place for Annual Organizational Meeting (Dr. Ed Hawkins)

By law the Board must select and publish the time and place for the Annual Organizational Meeting. In past years the Board has simply used the first regular meeting in April for this purpose.

It is recommended the Board designate the scheduled regular meeting on Monday, April 3, 1978, 7:30 p.m. in the Board Room, Education Center, 3924 Riverview Drive, Riverside, California, as the Annual Organizational Meeting.

* 14. Approve Personnel Report #17 (Mr. Kent Campbell)

** 15. West Riverside STPA (Dr. Ed Hawkins)

During the last few years the Student/Teachers Parent Association at West Riverside School has made a number of contributions of equipment and services to the school. The Principal has not reported these for Board information and for acceptance of equipment as school district property. The supporting documents included for the Board of Education list the major pieces of equipment and services involved.

It is recommended the Board accept the equipment donated and direct a letter of appreciation to Mary Russell, President of the West Riverside STPA.

G. Review Routine Information Reports

- * 1. Financial Report (Mr. Jim Bartholomew)
- * 2. Conference Report (Mr. John Wheeler)
- * 3. Procedure #125 - Bulk Mail (Mr. Jim Bartholomew)

The bulk mail permit which had been issued for Adult Education Purposes has been transferred to the Jurupa Schools in general. This will permit any school or school associated agencies including parent teacher associations and clubs to utilize the permit for required bulk mailings.

Procedure #125 Bulk Mail is included in the supporting documents for information only.

- * 4. USOE Vocational Education Grant Received (Dr. Ed Hawkins)

The supporting documents indicate grant approval on the Subpart 2 basic grant Vocational Education application for \$49,154.

- 5. Bike-a-thon (Dr. Joan Wilson)

The Assistant Superintendent will make a verbal report on progress on the Bike-a-thon project.

- 6. Report Clarification (Mr. John Wheeler)

At the March 6 meeting the Board questioned the purpose for architectural payment under Disbursement order #6449. This was for architectural services in conjunction with portable classrooms at Troth Street School.

At the same meeting the Conference Attendance Report showed an estimate of \$258.44 for expenses of two Troth Street teachers to attend the Individualized Instruction Association Conference in San Diego. This amount was an estimate only and the actual expenses will appear on the Conference Expense Report when received.

- ** 7. Requested Report on Meeting with Sheriff's Department (Dr. Ed Hawkins)

At the last Board meeting the president requested a followup report on a series of incidents, some serious in nature, which were the basis for the meeting requested by the Superintendent with representatives of the Sheriff's Department and Secondary and Adult Education administrators. Copies of reports from Mr. Moon and Mr. Manzo are included in the supporting documents for Board members. This included several previously reported instances of problems which the Superintendent felt warranted a careful review with Secondary and Adult Education administrators, and Sheriff Department representatives.

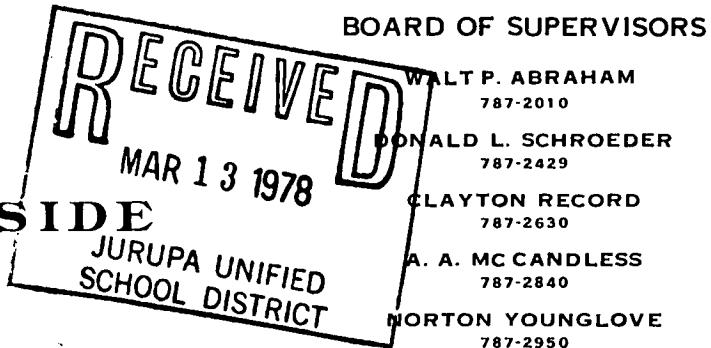
As verbally reported at the last Board meeting Chief Deputy Sam Lowrey, Capt. Jack Jones and Sargeant Ken Golden met with Don Manzo, Melanie Smith and the Superintendent on February 17 to review these reports, responding Sheriff's reports, mutual concerns about responsibilities, communications reporting accuracy, and approved

patrol and surveillance activities to better protect students, school personnel and property at the schools.

EXECUTIVE SESSION

The Executive Session will include completion by the Board of personnel evaluation activity. Board members are requested to bring completed materials previously distributed for this purpose.

ADJOURNMENT



March 10, 1978

TO: Jurupa Unified School District
FROM: Donald L. Schroeder, Supervisor, Second District
SUBJECT: Citizens Planning Meeting of March 20, 1978

During the last year, the Riverside County Board of Supervisors and the Parks Department revealed plans and possible ideas for future development of the Santa Ana River Park, Jensen House, and lands between the riverbottom and Flabob Airport. During the next year, the Riverside County Parks Department will be refining these planning thoughts and ideas into a Master Plan for development and financing of this project area.

As a part of the planning effort, the Board of Supervisors and the Park Advisory Commission would like to form a Citizens Advisory Committee of area residents, and we would like to request that your organization consider appointing a representative to serve on this committee.

As you probably know, the Santa Ana River Park's natural portions have been purchased over the last five years. Recently the County has put together final financing for the planning and development of a day use park, including swimming lake, fishing, and picnicking, and this work will be getting underway within about a year. In addition, plans have been discussed to possibly expand these efforts to include the provision of the historic Jensen House, the establishment of camping facilities, and the provision of an equestrian center, and possibly to include horse racing and pari-mutuel betting. These additional stages of recreation improvements are being contemplated for two principal reasons:

1. The County is seeking to utilize a number of its resources, including the Santa Ana River Park, as a stimulus for tourism and economic development.
2. The Parks Department is seeking ways to expand its service to the general public while generating revenues that will make the County Parks Department eventually self-supporting.

written communication a. page/

Various citizens and organizations
of Jurupa Area

3/9/78

- 2 -

These two factors led us to develop these new ideas that we would like to use as a base for the planning efforts to be done in conjunction with the Citizens Committee.

We would like to request that if you are interested in serving on the committee, you notify the Parks Department secretary, Avelina Crom, 787-2551, of your willingness. The first meeting of the committee will be on March 20, 1978. We will meet at the Parks Department headquarters at 7:30 p.m.

DLS/PD:ac

written communication a - page 2

JURUPA UNIFIED  SCHOOL DISTRICT

RUBIDOUX HIGH SCHOOL
INTEROFFICE MEMO

DATE: March 14, 1978

TO: Dr. Edward Hawkins, Superintendent, School Board Representative

FROM: Don Manzo, Principal 

SUBJECT: Rubidoux High School Future Farmers of America Awards at the Riverside County Junior Livestock Show held March 3-12, 1978, at Riverside Plaza

Livestock Sweepstakes (second year in a row)	-Rubidoux FFA Chapter
Spring Show Sweepstakes Horticulture, Agriculture Mechanics, Rabbits, Handicrafts, Plants (second year in a row)	-Rubidoux FFA Chapter
Master Showman	-Eric Lesh - 29100 Highland, Sunnymead 92388
FFA Champion Hog	-Denise Moody - 5620 Marlatt Street, Mira Loma 91752
FFA Reserve Champion Hog	-Eric Lesh
FFA Champion Lamb	-Brent Kehn - 4108 Hunter Street, Riverside 92509
FFA Reserve Champion Lamb	-Eric Lesh
FFA Reserve Champion Steer	-Todd Matthews - 3471 Emma #H, Riverside 92509
Reserve Champion Hog of Show	-Denise Moody
Reserve Champion Lamb of Show	-Brent Kehn
Reserve Champion Steer of Show	-Todd Matthews
Champion FFA Goat	-Beverly Snyder - 8881 64th Street, Riverside 92509
Champion Dairy Showman	-Joe Lossing - 7290 Jurupa Road, Riverside 92509
Champion Sheep Showman	-Eric Lesh
Champion Chapter Group--Dairy	-Rubidoux FFA Chapter
Champion Chapter Group--Hogs	-Rubidoux FFA Chapter
Champion Chapter Group--Sheep	-Rubidoux FFA Chapter
Best Garden Display	-Brent Kehn
Best Handicrafts FFA	-Paula Rich - 9932 - 52nd Street, Riverside 92509
Purina Award; Best Record Books (Accounting)	-Denise Moody

Insert
Written Communication-c

AD HOC GRADUATION REQUIREMENTS COMMITTEE

1. Assistant Superintendent, Education Services (1)
Dr. Joan B. Wilson
2. Coordinator of Secondary Education (1)
Mr. Bill Anderson
3. Board Representative (1)
4. Community Leader (1)
Mr. Roy Nakayama
5. Business Leader (1)
Mr. William Mattox
6. Junior High School Administrators (2)
Ms. Nancy Robinson
Mr. Ralph Baker
7. Adult Education Principal (1)
Mr. Jacque Moon
8. Principal of Rubidoux High School (RHS) (1)
Mr. Don Manzo
9. RHS Assistant Principal, Instructional Services (1)
Mr. Robert Hansen
10. RHS Grade Level Coordinator (1)
Ms. Karen Pina
11. RHS Academic Department Chairperson (1)
Ms. Alice Drury
12. RHS Elective Department Chairperson (1)
Ms. Stella Westermeyer
13. RHS Vocational Department Chairperson (1)
Mr. Tom Forrette
14. RHS College-Prep Student (1)
Mr. Joel Afflerbaugh
15. RHS Vocational Student (1)
Ms. Kellie Blackman
16. RHS General Student (1)
Mr. Gilbert Hernandez
17. RHS Parents (2)
Ms. Pearl Stallworth
Ms. Vera Whitley
18. RHS Teacher (Non-Department Chairperson) (1)
Ms. Pam Schrack
19. RHS Instructional Aide (1)
Ms. Deanna Della-Rocco
20. RHS Graduate (1)
Mr. David Livingston

Desert D

Jurupa Unified School District

1978-79 ENROLLMENT AND HOUSING

	ENROLLMENT (excluding Spec. Ed.)			TEACHERS			SPACE		
	K	1-6 or (1-5)*	Total	K	Reg.	K-1/2 Reg.	Other	Available K-1/2 Reg.	Other Needs
GA	71	534	605	3	18	4	18	1 - Media	-
IA	94	493 *	587	3	17	4	16	5 - Media, RDG, 3 Co.	+1 -1
NB	66	414	480	3	14	2	13	**2 - Media, Faculty	-1 -1
PA	78	455	533	3	15	4	12	**2 - Media, Faculty	-1 -3
PED	72	403 *	475	3	13	4	12	2 - Media, Faculty	-1 -3 Cafeteria
RL	82	486	568	3	16	4	15	2 - Media, Faculty	-1 -1
TS	109	578 *	687	4	19	4	18	3 - Media, Support (2)	-1 -1
VB	48	384	432	2	13	4	12	4 - Media, Cafe., Support, Fac.	+2 -1 -1
WR	61	369	430	2	13	4	15	0	+2 +2 2 EMR
TOTAL	681	4116	4797	26	138	34	131	21	+8 -7 6

* K-5

** Open Space = 1 media and 4 classes

Enrollment from Assistant Superintendent's
revised projection.

Teachers determined by formula.

HJS:it

3/13/78

Just communication ②

JURUPA UNIFIED SCHOOL DISTRICT

1978-79 ENROLLMENT AND HOUSING

SCHOOL	CAPACITY	LESS SPECIAL USE	NET CAPACITY	ENROLLMENT		NET USE
				CURRENT	PROJECTED	
JURUPA MISSION	1200 1000	- 2 EMR 2 EH (150) 1 APE	1200 850 795	986 997 795	997 + 203 + 55	
RUBIDOUX	2400	2 EMR (120) 2 EH/OPP	2280 2175	2392 - 112		
NUEVA VISTA	300 D. SESSION	- 300	265 271	+ 29		

Enrollment from Assistant Superintendent's
revised projection.

HJS:it

3/13/78

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
RIVERSIDE, CALIFORNIA

March 6, 1978

MINUTES OF THE REGULAR MEETING

OPENING

CALL
TO
ORDER

The regular meeting of the Jurupa Unified School District Board of Education was called to order by President Doe Cherry at 7:33 p.m. on Monday, March 6, 1978 in the Board Room, Education Center, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL
CALL

Ms. Doe Cherry, President
Mr. John J. Chavez, Clerk
Mr. William L. Heck, Member
Ms. Marjorie Steinbrinck, Member
Mr. J. Ted Vance, Member

Staff Advisors and Participants present were:

STAFF
PRESENT

Dr. Edward E. Hawkins, Superintendent
Dr. Joan B. Wilson, Assistant Superintendent Education Services
Mr. James Bartholomew, Assistant Superintendent Business Services
Dr. Harold J. Smith Director of Administrative Services
Mr. Kent Campbell, Director of Personnel
Mr. John Wheeler, Business Assistant
Mr. Jacque Moon, Principal Adult Education
Mr. Donald Manzo, Principal Rubidoux High School
Mr. Alan Young, Administrator Athletics and Student Activities

FLAG
SALUTE

President Cherry led the pledge of allegiance to the flag of the United States of America.

COMMUNICATIONS SESSION

ANNOUNCE
RECEIPT
OF SUIT

The Superintendent informed the Board that a notice of suit Case #123570 had been received. He noted a copy had been forwarded to the district insurance company with an informational copy to the office of the County Counsel.

REVIEW
ASSEMBLYMAN'S
LETTER

The Board reviewed a letter of appreciation from Assemblyman Dennis Mangers for its endorsement of a two-year moratorium on substantive educational legislature.

ATTEND TAX SEMINAR President Cherry, Mr. Chavez, Ms. Steinbrinck and Dr. Hawkins agreed to attend a full day seminar on Property Tax Reform to be held in Los Angeles on March 29, 1978.

REVIEW CHP BUS SUMMARY The Board reviewed a summary from the California Highway Patrol on 1977 School Bus Accident statistics as an information item.

REVISE GRADUATION SCHEDULE The Board reviewed and agreed with the proposed schedule substituting Mr. Heck to receive the Adult Education graduation class.

DENY APPROVAL OF BIKE-A-THON TO SANTA BARBARA AS PLANNED -Motion #168 The Board examined the supporting documents which outline the tentative Rubidoux Associated Student Body (ASB) Bike-a-thon to Santa Barbara. The Assistant Superintendent Education Services commented on the careful planning by the Staff and students of Rubidoux High School as reflected in the annotation. She also noted the risk involved and requested direction from the Board. At a later meeting the Assistant Superintendent will discuss guidelines for raising funds. President Cherry expressed concern that parents and non-parents have mentioned their opposition to students raising funds in the community.

Mr. Alan Young, Administrator Athletics and Student Activities, informed the Board that there are no commitments for pledges at this time, but the Associated Student Body is hopeful it will raise approximately \$3,000. He explained that ASB begins each year with zero funds. It does not receive individual donations and ASB card sales are limited. Therefore, it concentrates on four or five main events a year to meet the demands of other student organizations for equipment and uniforms, and the increased cost for athletic officials and supervision at athletic events. The Bike-a-thon, now being considered by the Board, is one of the main events. Another was the recently held Steve Yeager Golf Tournament which raised \$2,500. The Superintendent suggested that a comparison could be made with other districts and, possibly, the Jurupa district may have to assume some of the cost burden.

Mr. Vance asked Mr. Young how the pledges for miles would be solicited. He replied that pledges would mainly be solicited on the campus from students and staff with some solicitation in the community from parents and friends. He explained the entire trip would be 150 miles and ASB's goal would be to obtain \$2.00 per mile. Mr. Vance expressed concern for the business people who have experienced an excessive amount of solicitation. Ms. Steinbrinck mentioned the comment of a parent who thought the distance could be shortened. Mr. Young elaborated that the group was composed of eight students and two adults. Mr. Chuck Vidal, Volunteer Adviser, has a first aid certificate. It is planned that an auto will follow the group in case of emergency.

The Director of Administrative Services was asked for his opinion. He stated that healthy teenagers were usually capable of completing such a trip but expressed concern about the safety of the route even though it was an approved bike route.

PRESIDENT CHERRY MOVED THE BOARD DENY APPROVAL OF THE BIKE-A-THON TO SANTA BARBARA AS PLANNED. MR. VANCE SECONDED THE MOTION. Mr. Chavez opposed the motion as he felt only the negative aspects of the trip were discussed. In his opinion the Bike-a-thon creates school spirit and is of educational value.

Mr. Vance stated his real concern is that the district may be liable because the students are under 18 years old. The Assistant Superintendent Education Services questioned why an interested group of parents couldn't assume the liability for such a trip and relieve the district of the responsibility. She realized every possible avenue of safety is being covered but there is still an element of high risk. Ms. Steinbrinck remarked that her only objection is the high liability. Mr. Chavez reiterated he does think the program is well planned and very educational. Mr. Vance repeated he could not jeopardize the district by allowing students under 18 years of age to bicycle to Santa Barbara.

PRESIDENT CHERRY REPEATED THE MOTION THAT THE BOARD DENY APPROVAL OF THE BIKE-A-THON TO SANTA BARBARA AS PLANNED. MR. VANCE SECONDED THE MOTION WHICH CARRIED WITH THREE AYE VOTES: MR. VANCE, MS. STEINBRINCK AND PRESIDENT CHERRY; MR. CHAVEZ DISSENTING; MR. HECK ABSTAINING.

President Cherry recommended to Mr. Young that an alternate route and a shorter trip be found to replace the Santa Barbara trip. Mr. Young commented that ASB would not reach its monetary goal but the group could be modified to include only 18 year olds.

President Cherry requested administration to include in the preparation of a policy, the needs of ASB and the district's responsibility to help meet some of these needs. The Principal Rubidoux High School requested the Board to include guidelines for high risk in the new policies.

The Superintendent suggested to Mr. Young that he and his group meet for a few minutes with the Assistant Superintendent Education Services to see if the plan can be modified. President Cherry informed them that at a proper time later in the meeting they may return with their recommendation. Mr. Vance requested administration to contact County Counsel and ask for a clarification of the district's liability in regard to age of students and activities, so proper guidelines can be setup in the new policies.

HEARING
SESSION

President Cherry invited any person in the audience to make suggestions, identify concerns or request information about matters affecting the school district.

CONCERN
FOR
WELFARE
AT
RUBIDOUX
HIGH SCHOOL

Mr. Tony Allega, Vice President California School Employees Association (CSEA), requested permission to speak. He wished to bring to the attention of the Board of Education a concern the classified employees have for their welfare at the high school. The Superintendent asked Mr. Allega if he is thoroughly aware of the problems, the discussions with local police authorities and plans for better policy protection. He agreed to do so. The Superintendent noted that this information has been documented by principals. President Cherry requested a report be presented at the next Board meeting.

COMMUNICATIONS SESSION (continued)

REQUEST VERBAL SESSION President Cherry asked if anyone else wished to speak during the verbal session. There was no response so she announced the verbal session closed.

REPORT OF RIHS STUDENT REP Mr. Joel Afflerbaugh, Student Representative and also President of the Band, was pleased to announce the success of the recently held Jazz-a-thon. The proceeds will go into the general fund for transportation to marching competitions, events, etc. He also noted that the Sophomore President will be attending the Secondary Youth Conference to be held April 22. The theme is, "Will Tomorrow Survive Today's Youth." A committee at Rubidoux is in the process of contacting students on ideas for a mural for the back stage. The Student Representative also announced that Mr. Gilbert Hernandez, Rubidoux High Senior, finished eighth in the State Wrestling finals held in San Diego. He was the first Rubidoux Wrestler in ten years to compete in the State tournament.

RECESS At 8:46 p.m. President Cherry declared a recess, reconvening the meeting at 9:05 p.m.

APPROVE ROUTINE ACTION ITEMS A-1 THRU A-18 INCLUDING DELETION OF SPECIFIC ITEMS ON A-4 AND A-5 PAGE 5 -Motion #169 Ms. Steinbrinck referred to A-3 #6449 \$365.13 for professional services rendered and requested an explanation of services. The Business Assistant will research this item and report back at the next Board meeting.

Mr. Chavez referred to A-4 Ck #5406 \$25.00 for facility usage to meet and confer on goals and objectives. The Assistant Superintendent Education Services stated that the check was returned and the item should be deleted from A-4 and also D-4 Page 2 Conference Attendance Report.

The Director of Personnel referred to A-5 Page 5, Personnel Report #16, and deleted Mr. Randall Hanson from the list. He also distributed insert A-5 Page 6.

Mr. Chavez referred to A-15 Page 1, five new courses for adult education: Needlecrafts, Decorative Food Arts, Ceramics-Clay, Photography-Creative, Cardiopulmonary Resuscitation. He suggested that the cultural center or community organization teach these courses in the district's facility and relieve Adult Education of the responsibility.

The Assistant Superintendent Education Services clarified that one of the three basic purposes of the Adult Education Program is the promotion of leisure time activities. Its first purpose is vocational education and its third, and most important purpose, is assisting students in completing the requirements for a high school diploma.

The Superintendent stated that to some degree these are courses requested by the community and if there is not sufficient enrollment they may not be conducted. Mr. Chavez reminded administration that there are a number of board approved classes that did not have sufficient enrollment and could be reactivated. The Superintendent said that a notebook is being compiled of past approved courses at each level and it will be presented to the Board in the near future.

President Cherry reminded the Board that these courses may be used to meet requirements for graduation as electives used by students in high school.

APPROVE ROUTINE ACTION ITEMS (continued)

The Principal Adult Education explained that all courses are approved by the State Board and the Riverside Regional Adult and Vocational Education Council (RAVEC). Once a course becomes inactive it has to be brought back to RAVEC for approval. He noted that many adults attend to complete requirements for a high school diploma and Adult Education does offer a variety of electives that cannot be found elsewhere. There's been a tremendous response from the community for a decorative food arts class.

Mr. Chavez referred to A-16 Page 5 and asked the Superintendent in what capacity Interact will serve the high school. He replied that Interact is a youth group encouraged by the Rubidoux Rotary Club to perform service projects for the school and community. The Superintendent elaborated that one of the purposes of Rotary is to serve youth and Rotarian. Alan Young, Administrator Athletics and Student Activities, will work with the students.

The Superintendent called to the Board's attention that A-17 Page 2 is Resolution #19 and A-17 Page 3 is Resolution #18. The numbers were inadvertently left off the agenda but pertain to the Special Education facility at Ina Arbuckle School as noted in the annotation.

MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS A-1 THROUGH A-18 INCLUDING DELETION OF SPECIFIC ITEMS ON A-4 AND A-5 PAGE 5 AS SHOWN BELOW: MINUTES OF REGULAR MEETING FEBRUARY 21, 1978; PURCHASE ORDERS; DISBURSEMENTS; REVOLVING CASH FUND REPLENISHMENT INCLUDING DELETION OF CK #5406 \$25.00; PERSONNEL REPORT #16 INCLUDING DELETION OF R. HANSON FROM A-5 PAGE 5; INTER-DISTRICT ATTENDANCE AUTHORIZATION; ADOPT AT SECOND READING REVISED CERTIFICATED RETIREMENT POLICIES #4116, #4516 AND #4616, AND REVISED CLASSIFIED RETIREMENT POLICIES #4216, #4316 AND #4416; NOTICE OF COMPLETION OF FURNISHING AND INSTALLING CHAIN LINK FENCING AT PEDLEY ELEMENTARY SCHOOL AND FUTURE SCHOOL SITE IN SKY COUNTRY LEGAL BID #78-51; AGREEMENTS; APPOINT ADDITIONAL MEMBERS TO 1977-78 DISTRICT ADVISORY COMMITTEE FOR THE CONSOLIDATED APPLICATION; APPROVE NEW COURSE FOR NUEVA VISTA HIGH SCHOOL: HUMAN RELATIONS/VALUES; SELECT FINANCIAL METHOD AND ELECT WHETHER TO COVER EXCLUDED SERVICES FOR UNEMPLOYMENT INSURANCE; EXPEL STUDENT IN DISCIPLINE CASE #78-4; ADOPT LANGUAGE ASSESSMENT INSTRUMENT FOR NON-ENGLISH SPEAKING AND LIMITED ENGLISH SPEAKING STUDENTS IN GRADES 9-12; APPROVE COURSES FOR ADULT EDUCATION; APPROVE INTERACT CLUB AND SPIRIT CLUB AS TWO ADDITIONAL RECOGNIZED STUDENT ORGANIZATIONS AT RUBIDOUE HIGH SCHOOL; ADOPT RESOLUTIONS #17, #18 AND #19 FROM COUNTY SUPERINTENDENT'S OFFICE AND DESIGNATE AUTHORIZED REPRESENTATIVE FOR SPECIAL EDUCATION BUILDING LOAN APPLICATION; REVISED ADDENDUM ADDED TO BUS DRIVER HANDBOOK.

REOPEN
BIKE-A-THON
DISCUSSION
APPROVE
ADMINISTRATION
TO SELECT
AN ALTERNATE
ROUTE
-Motion #170

The Assistant Superintendent Education Services requested the Board's permission to reopen discussion on Communication 1-f Bike-a-thon to Santa Barbara. After a short meeting with the group involved and the Director of Administrative Services, she proposed that the Board allow administration to use its discretion to approve a scaled-down plan. The issues discussed earlier in the evening would be taken into consideration. The Assistant Superintendent stressed how important the trip is to morale on the campus.

President Cherry stated that this was an acceptable request and MOVED THE BOARD APPROVE ADMINISTRATION TO USE DISCRETION IN APPROVING AN ALTERNATE ROUTE FOR THE BIKE-A-THON TAKING INTO CONSIDERATION THE CONCERNS OF THE BOARD. MR. CHAVEZ SECONDED THE MOTION. Mr. Vance asked that he not be included at this time until more information is available from the County Counsel. Mr. Heck also showed concern in this area. The Assistant Superintendent confirmed this information would be available for the March 20 Board meeting.

PRESIDENT CHERRY REPEATED THE MOTION THE BOARD AUTHORIZE ADMINISTRATION TO USE DISCRETION IN APPROVING AN ALTERNATE ROUTE FOR THE BIKE-A-THON TAKING INTO CONSIDERATION THE CONCERNS OF THE BOARD. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED WITH FOUR AYE VOTES: PRESIDENT CHERRY, MR. CHAVEZ, MS. STEINBRINCK AND MR. HECK. MR. VANCE DISSENTED.

Mr. Vance stated that until the district hears its position from County Counsel, it was his opinion that administration should not have the option to approve an alternate plan.

President Cherry proposed that administration prepare two separate policies on fund raising and student activities for review at the April 3 Board meeting.

EXECUTIVE SESSION

At 9:30 p.m. President Cherry announced the Board would meet in Executive Session to consider personnel qualifications, possible or pending litigation, employee grievances, student discipline, or collective bargaining items which are timely. Action by the Board would follow the Executive Session.

The Public Session resumed at 10:00 p.m.

ACTION SESSION (continued)

REVIEW
DECISION ON
BIKE-A-THON

President Cherry addressed the Board to see if it wished to reconsider Item 1-f the Bike-a-thon and in what way. Mr. Heck questioned if the Board was in accordance with Robert's Rules of Order to vote a second time on an issue. Mr. Vance asked if an item can be added to the agenda.

The Superintendent informed the Board that an item can be added to the agenda at the time of a meeting, and the Board is within its legal rights to reopen an issue and vote a second time on a different recommendation. The Superintendent emphasized that administration will be very receptive to the concerns of the Board in considering any alternate plan for the Bike-a-thon.

SCHEDULE
ADJOURNED
REGULAR
MEETING
-Motion #171

Mr. Heck suggested a special meeting be scheduled to discuss the School Housing questions. PRESIDENT CHERRY MOVED THE BOARD CALL AN ADJOURNED REGULAR MEETING TO DISCUSS ITEM C ON THE AGENDA, SCHOOL HOUSING QUESTIONS, ON MONDAY MARCH 13, 1978, 7:30 P.M., BOARD ROOM. MR. HECK SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

INFORMATION REPORTS

REVIEW
COMMITTEE
MINUTES &
ESAA LETTERS

Minutes of the Advisory Committee for the Consolidated Application, the LAU Sterring Committee, the ESAA Project Advisory Committee and Adult Education Advisory Committee were reviewed by the Board. The 1978-79 ESAA Advisory Committee Letters of comment were also reviewed.

STATUS OF
SELF-FUNDING
INSURANCE

The Assistant Superintendent Business Services stated that San Bernardino county has been on self-funding workers' compensation insurance for about four years and has experienced a 10 to 30 percent savings.

The Riverside County Superintendent's office arranged for a meeting of all districts to study the feasibility of self-funding insurance by means of a Joint Powers Agency. The agency would include thirteen districts in the western section of Riverside County. The firm of Keenan & Associates is currently assisting the districts in drafting a Joint Powers Agreement. When the agreement is completed, a representative of the firm will make a presentation to the Board and answer questions pertaining to the district's participation.

ASSIST STAFF
DEVELOPMENT
ALVORD DISTRICT

Mr. Chavez asked if the Jurupa staff development trainers were giving courtesy assistance to the Alvord Unified School District during a regular work day. The Superintendent replied that the program was organized at the request of the Alvord District. It does not interfere with the Jurupa District's activities and all costs are paid by Alvord.

REFER TO
POLICY
#6145.1

Mr. Heck referred to Policy #6145.1 Intramural and Interscholastic Athletics and stated it was contrary to Board policy to allow sixth graders to attend tournaments outside of the school district.

REVIEW
ADMINISTRATION'S
RESPONSE TO
PROP. 13 AS
AN INFORMATION
ITEM

The Board reviewed administration's report to the Jarvis/Gann initiative Proposition 13, to amend the California Constitution. President Cherry stated it was the consensus of the Board that it be for information only at this time. The Superintendent commented that the employees of the district would be notified of the Board's position. Ms. Karen Bell, NEA-J President, expressed appreciation of the school district employees for the Board's handling of this matter.

CHECK ITEM ON
CONFERENCE
REPORT

Mr. Heck referred to D-4 Page 2 Conference Report and the estimated cost of \$258.44 for two people to attend a conference in San Diego. The Business Assistant will report on this item at the next Board meeting.

Ms. Steinbrinck alerted school administrators to notify the Board of outstanding achievements of students so they may receive proper recognition. President Cherry requested the Superintendent to send letters of congratulations on behalf of the Board to Judy Van Vorhis and Valerie Shirilla for being honored at the Riverside County Schools Athletic Awards Banquet, and to the Rubidoux High School Basketball Team for their fine performance in the C.I.F. playoffs.

ADJOURNMENT

ADJOURNMENT

There being no further business, President Cherry declared the meeting adjourned at 10:55 p.m. to Monday, March 13, 1978, 7:30 p.m. in the Board Room, Education Center, 3924 Riverview Drive, Riverside, California, to review "School Housing Questions" as moved by the Board earlier in the meeting.

MINUTES OF THE REGULAR MEETING OF MARCH 6, 1978 ARE APPROVED AS

President

Clerk

Date



EDUCATION CENTER

3924 RIVERVIEW DRIVE
RIVERSIDE, CALIFORNIA 92509
(714) 781-1771

March 14, 1978

Memo To: Mr. Ralph Martinez, Principal
Nueva Vista Continuation High School
From: Mr. James D. Bartholomew *JDB*
Assistant Superintendent Business Services
Subject: OSHA Inspection of Nueva Vista Site on March 13, 1978

We anticipate a series of written violations from OSHA in the next few days. Mr. Hinchman, OSHA Inspector, discussed several of the items with me yesterday, March 13, 1978. After a discussion with Mr. William Peterson, Director of Maintenance/Operations and you today, the following procedures have been agreed:

- (1) **Trailer Steps:** The Maintenance Department will be responsible for replacing the 2 x 2 bracing with 4 x 4 bracing and strengthen the support as much as possible.
- (2) **Emergency Door Steps:** The Maintenance Department will construct and install an exit step for the emergency exit door from the Administration Building.
- (3) **Panel Boxes:** The Maintenance Department will remove the locks on interior panel boxes in all rooms. They will also mark each panel switch indicating the circuit. The school will be responsible for insuring that the markings remain and boxes are not vandalized.
- (4) **Fire Extinguishers:** The Maintenance Department will determine the minimum number of fire extinguishers required at the site and provide such amount. The Maintenance Department will also paint over the signs indicating a fire extinguisher is inside where no fire extinguisher will be located. The Maintenance Department will insure that the school is supplied with adequate, operating extinguishers for the remaining stations. The School will be responsible for insuring that fire extinguishers are not stolen or vandalized and there is an operating, approved extinguisher at each required location at all times.
- (5) The Business Office will forward copies of CAL-OSHA Form 100 from 1974 to the present time and copies of Form 102 for 1977.
- (6) **Restrooms:** Problems related to furnishing additional restrooms, including hot water, will require extensive expenditure of funds for which Board review is required. Specific action has not been determined at this time.

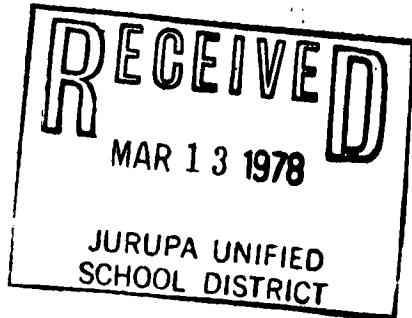
cc: Mr. William Peterson, Director Maintenance/Operations

JDB:lc

C.

March 3, 1978

Board of Trustees
Jurupa Unified School District
3924 Riverview Drive
Riverside, California



To the Board,

On Wednesday, March 1, the Jurupa Council PTA met with Laverne Mans and three of the Jurupa School nurses, to review the proposed Health Curriculum. Included in the presentation was the film strip, "The 20th Century Plague", depicting the dangers of venereal diseases.

While there was no official action taken on the Health Curriculum as a whole, it was generally well received, with the feeling that it was well planned.

We did vote to recommend that the Jurupa Unified School District purchase the film strip, "The 20th Century Plague", to be shown to students in the sixth grade and higher, the film shown on a coed basis, with appropriate follow-up discussion as determined by individual schools.

Thank you for allowing us this input.

Yours very truly,

Marilyn Baumert

Marilyn Baumert
President

cc: Laverne Mans

E.

Jurupa Unified School District

GENERAL FUND

March 20, 1978

PURCHASE ORDERS LESS THAN \$300

14594, 15340, 15524, 15577A, 15587, 16007, 16026A-16032A, 16034A, 16054, 16070, 16079, 16088, 16090, 16094, 16095, 16098, 16193, 16398, 16484, 16547, 16588, 16592, 16603-16609, 16613-16618, 16620, 16622, 16627-16631, 16633, 16637, 16639, 16642, 16744-16746, 16776, 16777, 16795, 16821, 16823, 16844, 16845, 16849-16876, 16882-16896, 16898-16906, 16908-16929, 16933-16939, 16941-16947, 16949-16974, 16976-16979

Total P.O.s 180

Total Orders Less Than \$300 \$15,131.85

PURCHASE ORDERS MORE THAN \$300

P.O.#	Vendor	Amount	Description
14525	Taylor's Appliance	444.14	Air Conditioner TS Lounge
15436D	Atlas Coverall & Uniform	390.03	Feb. Laundry Services for Maint. & Print
15860	Dieterich International	1,896.33	Brake Drum & Repair Parts for 13 buses
15861	Goslin Tire Service	1,918.77	Tires, Tubes & Vehicle Repair
16025A	California Wholesale	713.88	Electrical Supplies
16033A	Refrigeration Supplies	573.67	Air Conditioning/Heating Supplies
16080	Barrett-Robinson	353.40	Install Draperies NV Trailers
16081	Academy Motion Picture	1,103.46	Stage Curtains PED
16091	Riverside Loan & Jewelry	310.00	Revolvers for Security Guards
16231	Elite Printing Company	473.82	Printing Demos MJH
16424	Dieterich International	829.03	Bus Repair Parts, Brake Drums, & Carburetor
16425	Goslin Tire Service	2,020.46	Bus Tires, Tubes & Wheel Balance
16439	S & J Chevrolet	2,682.99	Overhaul Engines 3 buses
16443	Motor Rim & Wheel Service	325.22	Turn Drums & Reline Brakes for 4 buses
16449	S & J Chevrolet	997.31	Rebuild Transmissions 2 buses
16532	DeAnza Chevrolet	1,222.90	Major Overhaul Vehicle 70-2
16626	B. Hayman Company	534.09	Turf King Mower Repair
16645	Prudential Overall Supply	385.34	Laundry Service to all Schools/Sites
16753	Audio Graphic Supply	1,841.22	Record/Playback & Filmstrip Projector
16756	Rolaben Corp.	2,101.25	Rolaben Cabinets & Bases PA
16758	S & J Chevrolet	1,421.26	Rebuild Transmissions 2 buses
16759	Follett Publishing Co.	556.85	Textbooks - Social Studies
16761	Borg-Warner	620.10	Systems 80 Audio Visual Units IA
16768	El Monte Rubber Corp.	633.60	E-Z Fall Safety Cushioning
16769	S & J Chevrolet	1,058.55	Rebuild Transmission 2 buses
16770	Stockwell & Binney	490.43	Electric Typewriter VEA
16771	Holt, Rinehart & Winston	640.79	Textbooks - Social Studies
16772	Education Enrichment	460.04	Story Books VB
16773	CTB/McGraw Hill	1,957.29	Tests
16774	The Psychological Corp.	2,755.21	Tests
16778	Pioneer Stationers	2,365.41	Classroom Paper for Warehouse Stock
16787	Science Research Associates	544.31	SRA Skill Series TS - EDY
16788	Truck and Auto Supply	335.81	Suspension Springs - Buses
16789	Dyna Med	1,383.38	Resusci Anne & Anatomic Anne - CPR - Adult Ed.
16790	Prentice-Hall, Inc.	1,265.64	Textbooks - Science

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Jurupa Unified School District

GENERAL FUND

March 20, 1978

PURCHASE ORDERS MORE THAN \$300

P.O. #	Vendor	Amount	Description
16791	Associated Bus Company	560.00	Special Route for Glen Avon
16792	Demco Educational Corp.	3,488.46	Library Shelving & Book Truck - PA
16793	GW School Supplies	699.34	Filmstrip/Cassette Cabinet - PA
16794	Stewart's of California	333.90	Potter's Wheel - RHS
16796	School Health Supply	446.85	Detecto Scales & Thermometer Covers HEALTH
16797	Children's Book & Music	523.80	Library Books - IA
16798	Virco Manufacturing	306.87	Stacking Chairs (Replacement)
16799	HRT Wholesale Meats	604.23	ROP Food Supplies
16800	Interstate Restaurant	887.32	ROP Food Supplies
16820	Vroman's Book Depository	376.10	Textbooks - VEA - EDY
16940	Mook & Blanchard	312.13	Library Books - IA
17002	Miller Brody Products	315.52	Library Books - JJH
17003	Baker & Taylor	307.00	Library Books - JJH
17004	Dell Publishing Company	460.80	Library Books - JJH
Total Orders More Than \$300		47,228.30	
Grand Total General Fund 100		\$62,360.15	

Recommend Approval:

Business Assistant



JWW/bf



Jurupa Unified School District

CAFETERIA FUND PURCHASE ORDERS

Purchase Orders Less Than \$300: March 20, 1978

12432, 12447, 12451, 12457, 12461, 12462, 12466, 12474,
12475, 12479, 12480, 12481, 12483, 12485, 12486, 12487,

Total Orders Less Than \$300. \$ 1,026.71

Purchase Orders More Than \$300:

P.O.#	Vendor	Amount	Description
12383	Interstate Rest. Supply	\$ 4,711.70	Work Tables/Ped/WR/RHS/Bid#78-4L
12433	Royal Crown Beverage	515.00	NV/Cola for Feb.78
12452	Wescoast Engineering Co.	662.50	JJH/Insect Electrocutors
12454	Wescoast Engineering Co.	376.30	Ped/Insect Electrocutor
12455	Wescoast Engineering Co.	376.30	Troth/Insect Electrocutor
12456	Wescoast Engineering Co.	376.30	Glen Avon/Insect Electrocutor
12459	Interstate Rest. Supply	7,632.00	Equipment/IA/PED/TS
12464	Interstate Brands Corp.	2,146.39	Bread/Rolls/All Schools/Feb.78
12467	ITT Continental Baking Co.	1,061.10	Cakes/JJH/MJH/NV/RHS/Feb.78
12468	Coca Cola Bottling Co.	1,110.97	Coca Cola/RHS/Feb.78
12469	Independent Food Dist.	1,068.67	Canned Goods/Warehouse
12470	Olsen Meat Co.	8,201.48	Meats/Burritos/Warehouse
12471	HRI Wholesale Meats, etc.	331.25	Flour/Warehouse
12472	S.E. Rykoff & Co.	488.20	Canned Goods/Supplies/Warehouse
12473	Allen Foods, Inc.	1,210.00	Van/Choc. Dip/Warehouse
12476	State of Calif. Surplus	705.00	Surplus Foods/Warehouse/Feb.78
12477	Keeler Foods, Inc.	5,792.42	Canned Goods/Warehouse/Feb.78
12478	Fairmont Foods Co.	494.50	Pizza/Warehouse/Feb.78
12482	Jurupa Unified School Dist.	580.00	General Fund/Annual Conference
12488	J & G Produce Co.	2,426.59	Produce/All Schools/Feb.78
12489	Laura Scudders	1,533.39	Chips/JJH/MJH/NV/RHS/Feb.78
12490	Riverside Farms	364.95	Eggs/All Schools/Feb.78
12491	Swiss Dairy	13,395.03	Milk/All Schools/Feb.78

Total Orders More Than \$300.00: \$55,560.04

Grand Total Cafeteria Fund 635: \$56,586.75

Recommend Approval

Deau May

Director of Food Services

EC/bd

F-1 page 3

Jurupa Unified School District

GENERAL FUND

March 20, 1978

DISBURSEMENTS

D.O.	Vendor	Amount	Description
5879	So. California Edison Co.	17,136.10	Electric service for January
5880	Jurupa Community Services	268.35	Water service for February
5881	Mutual Water Company	49.50	Water service for February (M.B.)
5882	Santa Ana River Water Co.	120.20	Water service for February (Troth)
5883	Rubidoux Community Services	1,563.30	Water service for January
5884	Gary's Disposal	395.00	Trash service for February
5891	Pacific Northwest Insurance	262.24	District contribution for February
5892	Washington National Insurance	3,670.00	District contribution for February
5892	Washington National Insurance	3,700.75	District contribution for March
6488,95			
6503,06-	Employees	488.90	Instructional supplies
09,37-41			
43			
6489-92			
96,6502	Employees	807.32	Conferences & mileage claims
04,05,10			
11-17,19-			
21,29-34			
42,49			
6493	Employee	154.70	Annual physical
6494	Employee	108.30	Annual physical
6497	Arrowpines	2,611.25	ESAA Camping Program (Feb 6-10)
6498	Ruhnau-Evans-Ruhnau	3,050.00	Conferences, research, surveys (I.A.)
6499	Riverside County Sup't Schools	76,760.56	Payment due (Education Code 52321)
6500	Arrowpines	3,505.25	ESAA Camping Program (Feb 21-24)
6501	Joseph J. Woodford	183.00	Grievance Handling Workshop
6522	Employee	127.10	Annual physical
6523	Revolving Cash Fund	2,144.26	Replenishment
6524	Chevron, U.S.A.	434.96	Purchases for December
6525	Culligans	26.65	Billing for February
6526	Orville Hammon	227.88	Transportation reimbursement (son)
6528	Mobil Oil Corporation	8,836.32	Purchases for February
6550	Professional & Business Exchg.	42.50	Answering service for March
6577	County of Riverside	45.00	X-rays for employees

Total Orders

126,719.39

Recommend Approval

John S. Shuey

Business Assistant

JWW/et

F-2

Jurupa Unified School District

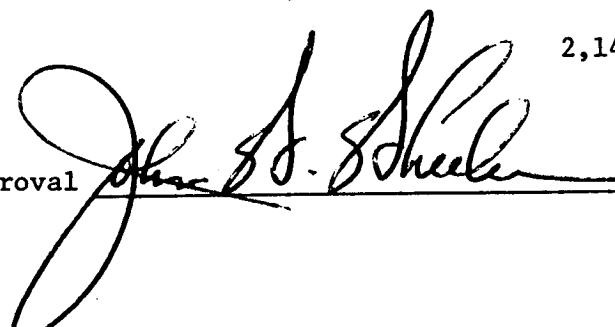
GENERAL FUND

REPLENISHMENT FOR REVOLVING CASH FUND

March 3, 1978

<u>Ck. No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Description</u>
5427	Postmaster	40.00	Bulk Permit #789
5428	Individualized Instruction Ass.	90.00	Registration for Don McCall and John Hill
5429	Royal Inn Point Loma	297.00	Lodging for five participants
5430	Pearl Stallworth	45.00	Advance to attend CACE conference
5431	Mary Lou Cotton	45.00	Advance to attend CACE conference
5432	Eleanor Dallman	45.00	Advance to attend CACE conference
5433	Void		
5434	Area VI Math Workshop	15.00	Registration for Walt Scott
5435	Laverne Manns	75.00	Advance to attend CACE conference
5436	Chancellor's Conf. on Composition	5.00	Registration for Fern Thomson
5437	Riverside County Combined Adm. Ass.	10.95	Registration for three participants
5438	Early Childhood Education Conf.	45.00	Registration for Frances Alexander
5439	Early Childhood Education Conf.	45.00	Registration for Pauline Knox
5440	Early Childhood Education Conf.	45.00	Registration for Linda Vickers
5441	Hyatt on Union Square Hotel	64.00	Lodging for Benita Roberts
5442	Royal Inn Point Loma	70.00	Lodging for three participants
5443	American Bee Journal	6.50	Subscription to American Bee Journal
5444	College of Education	7.00	Subscription to Theory into Practice
5445	Membership Processing APGA	47.00	Two subscriptions
5446	Sheraton Harbor Island Hotel	186.56	Reservations for four rooms
5447	Eleanor Conley	480.00	Advance to attend conference in Sacramento
5448	Western Management Institute	6.00	Subscription for The Unique Child
5449	National School Boards Ass. Conf.	180.00	Registration for Doe Cherry and John Chavez
5450	ACSA	39.00	Registration for Don Manzo
5451	Fresno Convention Bureau	40.00	Room deposit for Jim Bartholomew and John Wheeler
5452	Void		
5453	School Improvement Program	89.25	Registration for three participants
5454	ACSA	76.00	Registration for Howard Kaste and Ralph Martinez
5455	Fisk Jubilee Singers	25.00	Admission for six students and two adults
5456	Saddleback Community College Distr.	<u>25.00</u>	Registration for Charles Wolfe (Conference - "The Closeted Crime")
TOTAL REQUEST		2,144.26	

Recommend Approval



JWW:rd

F-3

Jurupa Unified School District

March 20, 1978

MONTHLY PAYROLL DISBURSEMENTS

February Payroll

Monthly

Certificated	781,796.89
Classified	128,933.14

February Payroll

Hourly

Certificated	38,847.86
Classified	179,382.84
NYC	<u>1,528.00</u>

February Total \$ 1,130.488.73

Recommend Approval:



John S. Shuler

Business Assistant

F-4

Jurupa Unified School District

March 20, 1978

CLASSIFIED EXTRA TIME

<u>Name of Employee</u>	<u>Date of Work</u>	<u>Purpose</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
FOOD SERVICE					
Adams, V.	1/26-2/25	In-Lieu of Absence Substitute	16.0	2.91	46.56
Baker, H.	"	" " "	9.0	3.21	28.89
Bell, N.	"	" " "	1.5	3.53	5.30
Billson, F.	"	" " "	1.0	3.05	3.05
Cash, A.	"	" " "	3.5	3.71	12.99
Clayton, B.	"	" " "	3.0	2.91	8.73
Coleman, D.	"	" " "	36.0	2.91	104.76
Evans, E.	"	" " "	18.0	3.37	60.66
Frias, S.	"	" " "	15.5	2.91	45.11
Grow, M.	"	" " "	2.0	3.71	7.42
Heldoorn, D.	"	" " "	1.5	2.91	4.37
Heldoorn, W.	"	" " "	8.5	3.21	27.29
Henderson, C.	"	" " "	1.0	4.29	4.29
Hernandez, B.	"	" " "	1.0	3.90	3.90
Himes, D.	"	" " "	14.0	2.91	40.74
Hoffecker, D.	"	" " "	11.5	2.91	33.47
Jensen, I.	"	" " "	2.0	4.29	8.58
Junker, P.	"	" " "	1.5	2.91	4.37
Kersey, P.	"	" " "	7.0	2.91	20.37
Kraft, N.	"	" " "	6.0	3.71	22.26
Lalonde, A.	"	" " "	1.0	2.91	2.91
Mendez, V.	"	" " "	2.0	3.90	7.80
Modin, A.	"	" " "	4.0	3.90	15.60
Pawlack, B.	"	" " "	2.0	3.90	7.80
Schwab, C.	"	" " "	1.5	3.90	5.85
Sickles, A.	"	" " "	7.5	2.91	21.83
Stambersky, L.	"	" " "	21.0	2.91	61.11
Starling, D.	"	" " "	22.0	2.91	64.02
Stephens, M.	"	" " "	3.0	3.90	11.70
Sulpher, L.	"	" " "	3.0	3.05	9.15
Walker, M.	"	" " "	8.0	4.29	34.32
Waters, I.	"	" " "	1.5	3.90	5.85
Weber, A.	"	" " "	2.5	4.09	10.23
Williams, C.	"	" " "	2.5	3.90	9.75
Witcher, J.	"	" " "	6.5	3.53	22.95
Bequette, F.	1/26-2/25	Adult Ed	8.0	3.71	29.68
Geluso, A.	"	" " "	8.0	3.90	31.20
Paradise, L.	"	" " "	8.0	2.91	23.28
Pawlack, B.	"	" " "	2.0	3.90	7.80
Van Allen, L.	"	" " "	16.0	3.90	62.40
Witcher, J.	"	" " "	16.0	3.53	<u>56.48</u>

TOTAL CLASSIFIED EXTRA TIME

\$ 994.82

Recommend Approval:

Business Assistant

F-5

Jurupa Unified School District

March 20, 1978

CLASSIFIED OVERTIME

<u>Name of Employee</u>	<u>Date of Work</u>	<u>Purpose</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
ADMINISTRATION					
Hannibal, M.	2/1, 2, 6, 7, 21	Regular Assignment	1.75	8.318	14.56
Kretz, N.	2/28	Regular Assignment	1.25	7.965	9.96
Tokarz, I.	2/6, 16, 21	Board Meetings, Agenda	9.00	9.060	81.54
					<u>106.06</u>
COMMUNITY SERVICE					
Leinenweaver, K.	2/4	Pancake Breakfast, M.J.H.	5.00	7.185	35.93
Smith, M.	2/25	Parent Club, Ina Arbuckle	6.00	6.366	<u>38.20</u>
					<u>74.13</u>
CUSTODIAL					
Antrim, R.	2/6, 21	Board Meetings	3.00	6.211	18.63
FOOD SERVICE					
Burson, M.	2/23	Manager's Meeting	1.50	7.110	10.67
French, M.	1/30, 2/23	Water Heater Problem; Meeting	3.50	6.765	23.69
Moriarity, E.	2/23	Manager's Meeting	1.50	7.110	10.67
Thompson, P.	2/23	Manager's Meeting	1.50	6.765	<u>10.15</u>
					<u>55.18</u>
TRANSPORTATION					
Abbott, S.	1/26-2/25	Extra Driving; Meeting	8.75	7.830	68.51
Atteberry, K.	" "	" "	22.50	6.765	152.21
Brown, K.	" "	" "	21.00	7.455	156.56
Brown, L.	" "	" "	12.50	6.765	84.56
Bryson, N.	" "	" "	17.75	6.435	114.22
Campbell, S.	" "	" "	21.75	7.830	170.30
Cavin, L.	" "	" "	3.00	7.830	23.49
Cummings, J.	2/22	Driver's Meeting	1.00	7.830	7.83
Dryer, L.	1/26-2/25	Extra Driving; Meeting	6.75	7.830	52.85
Gayheart, S.	" "	" "	2.00	6.765	13.53
Guzman, V.	" "	" "	19.50	7.455	145.37
Hallmark, E.	" "	" "	16.00	6.765	108.24
Hernandez, E.	" "	" "	18.25	6.435	117.44
James, G.	" "	" "	21.50	7.830	168.35
James, O.	" "	" "	22.00	7.830	172.26
Justice, L.	" "	" "	29.00	7.830	227.07
Long, S.	" "	" "	17.00	6.765	115.01
Martinez, T.	" "	" "	24.00	6.435	154.44
McCarthy, E.	" "	" "	20.50	7.830	160.52
McElyea, S.	" "	" "	2.00	7.830	15.66
McMillan, A.	" "	" "	8.25	7.455	61.50
Munoz, E.	2/22	Driver's Meeting	.50	7.830	3.92
Nicholson, M.	1/26-2/25	Extra Driving; Meeting	4.00	7.830	31.32
Parks, F.	" "	" "	6.00	7.830	46.98
Ramirez, G.	2/14, 22	" "	2.00	6.285	12.57
Simmons, D.	1/26-2/25	" "	14.0	6.435	90.09

F-6 page 1

Jurupa Unified School District

March 20, 1978

Classified Overtime, Page 2

TRANSPORTATION, con't

<u>Name of Employee</u>	<u>Date of Work</u>	<u>Purpose</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Smith, R.C.	1/26-2/25	Extra Driving; Meeting	6.50	6.435	41.83
Wesley, G.	" "	" "	4.25	6.285	26.71
Whitlock, G.	" "	Extra Driving	2.00	7.455	14.91
Pippin, R.	2/14-3/10	Extra Driving	10.50	8.318	87.34
Sartor, H.	2/9-3/10	Work in Garage; Driving	18.50	8.736	161.62
Smith, R.	2/16-3/10	Work in Garage	5.75	9.631	55.38
Thomas, C.	2/15-3/8	Driving; Extra in Office	13.00	8.736	113.57
Welch, D.	2/14-3/9	Field Trips	19.50	7.926	154.56
Whitt, R.	2/17-3/7	Extra Driving	12.25	7.926	97.09
					3,227.81

TOTAL CLASSIFIED OVERTIME

\$ 3,481.81

Recommend Approval:



 John D. Sheller
 Business Assistant

F-6 page 2

Jurupa Unified School District

March 13, 1978

CERTIFICATED EXTRA COMPENSATION

<u>Name of Employee</u>	<u>Date of Work</u>	<u>Rate</u>	<u>Time</u>	<u>Amount</u>
ADULT EDUCATION TEACHERS				
Alberga, Douglas	01-11-78 to 02-11-78	9.75	15.0	146.25
Brown, Al	" "	9.75	15.0	146.25
Camacho, Ray	" "	9.75	12.0	117.00
Chase, Bob	" "	9.75	28.0	273.00
Condon, Phil	" "	9.75	12.0	117.00
Cushing, Donn	" "	9.75	12.0	117.00
Engelauf, Marge	" "	9.75	15.0	146.25
Garcia, Ernest	" "	9.75	31.5	307.13
Gifford, Eleice	" "	9.75	15.0	146.25
Gravier, Guillermo	" "	9.75	42.0	409.50
Huckaby, Doug	" "	10.08	35.0	352.84
Kleeman, Craig	" "	9.75	12.0	117.00
Kretz, Nancy	" "	9.75	12.0	117.00
Krocker, Don	" "	9.75	28.0	273.00
McCarthy, Ann	" "	9.75	12.0	117.00
Peterson, Gary	" "	9.75	18.0	175.50
Tiegs, Gary	" "	9.75	31.5	307.13
Wright, Ernie	" "	9.75	17.5	170.63
Young, Russ	" "	9.75	63.0	614.25
Young, Russ	12-11-77 to 01-10-78	9.75	17.5	<u>170.63</u>
				<u>4,340.61</u>

DRIVER TRAINING TEACHERS

Barnes, Burt	01-11-78 to 02-11-78	9.75	27.7	270.08
Bell, Robert	" "	9.75	85.0	828.75
Bell, Robert	12-11-77 to 01-10-78	9.75	102.5	999.38
Brown, Al	01-11-78 to 02-11-78	9.75	36.5	355.88
Brouhard, Leo	" "	9.75	41.0	399.75
Drury, Joe	" "	9.75	32.5	316.88
Lepper, Robert	" "	9.75	25.0	243.75
Young, Russell	01-11-78 to 02-11-78	9.75	59.5	580.13
Young, Russell	12-11-77 to 01-10-78	9.75	95.0	<u>926.25</u>
				<u>4,920.85</u>

HOME TEACHERS

Ansley, Sharon	01-11-78 to 02-10-78	9.75	5.0	48.75
Gee, Samuel	" "	9.75	7.0	68.25
Holman, Dee	" "	9.75	24.0	234.00
Hughen, Dorothy	" "	9.75	22.0	214.50
Johnson, Dale	" "	9.75	9.0	87.75
Martinez, Alfonso	" "	9.75	3.0	29.25
Medaris, Miriam	" "	9.75	5.0	48.75
Nichols, Lee	" "	9.75	24.0	234.00
Stokoe, Phil	" "	9.75	9.0	87.75
Vidal, Charles	" "	9.75	30.0	<u>292.50</u>
				<u>1,345.50</u>

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Jurupa Unified School District

March 13, 1978

Certificated Extra Compensation, Page 2

ALTERNATIVE PLANNING

<u>Name of Employee</u>	<u>Date of Work</u>	<u>Rate</u>	<u>Time</u>	<u>Amount</u>
Clem, Gary	01-11-78 to 02-10-78	9.75	12.0	117.00 117.00

TOTAL CERTIFICATED EXTRA COMPENSATION 10,723.96

Recommend Approval


John A. Scheeler

Business Assistant

JWW:rd

F-7 page 2

Jurupa Unified School District

AGREEMENTS

March 20, 1978

Agreement No.	Vendor	Amount	Description
78-3-G	Riverside County Superin- tendent of Schools	\$25,330.00 to District	Participation in education pro- grams for students with identi- fied needs not currently being served
78-21-L-2	Tom H. Sanders	\$100.00	Conduct workshops in the area of graphic arts for clerks, secretaries, instructional aides and resource teachers to improve their skills. These workshops will be held March 27-29, 1978 in the PDC
78-36	California State Poly- technic University, Pomona	\$59.94 to District	Student Teaching - 1978 Winter Quarter
78-21-0	Dave Livingston, YMCA Group	\$100.00	YMCA Group will present stories and skits each Wednesday for 8 weeks to sixth grade students attending camp at Arrowpines
78-21-P	Cliff Holmes	\$100.00	Present astronomy slides each Tuesday evening for 8 weeks and allow sixth grade students attending camp at Arrowpines to view stars through a telescope

JDB:1c
3-14-78

F-8

Jurupa Unified School District

INTER-DISTRICT ATTENDANCE AUTHORIZATION

It is recommended that the Board of Education authorize the following inter-district attendance agreements:

(1) From: Jurupa Unified School District
To: Corona-Norco Unified School District

LIZASO, CATHY - Grade 1

Reason: Babysitter (relative) in Corona

(2) From: Jurupa Unified School District
To: Riverside Unified School District

BARTON, LARRY - Grade 12
BARTON, LAURA - Grade 12

Reason: To finish senior year

(3) From: Jurupa Unified School District
To: Riverside Unified School District

MALI, ISABELLA - Grade 7

Reason: Mother ill. Grandmother caring for her temporarily.

Dorothy Gilliland
Dorothy Gilliland
Child Welfare and Attendance Specialist

TILTING ARBOR ROLLING TABLE SAW
for
RUBIDOUX HIGH SCHOOL

Bid #78-11L

VENDORS	TABLE SAW	DELIVERED PRICE
Brodhead-Garrett Co.	Alternate: Rockwell Model 34-290	\$4,637.50
Don G. Jenness Co., Inc.	No Bid	---
Oliver Machinery Co.	As Specified: Oliver Model 2004	\$6,222.20
Paxton/Patterson	No Bid	---

ANALYSIS: Two bids were received for the Tilting Arbor Rolling Table Saw; only the bid submitted by the Oliver Machinery Company met the specifications and bidding requirements. The bid from Brodhead-Garrett Company for an alternate table saw, Rockwell Model 34-290, was thoroughly analyzed. The Rockwell model did not meet the following specifications:

Table Saw Oliver Model 2004 (As specified)	Table Saw Rockwell Model 34-290 (Alternate)
1. Universal ripping fence, "J Type" with micrometer adjustment for extremely accurate work.	Only two position ripping fence, either vertical or horizontal.
2. Three H.P. motor; sufficient for school projects and instructional purposes.	Nine H.P. motor; too powerful and may be a safety hazard.
3. Foot operated mechanical brake.	No mechanical foot brake for emergency halts. The saw blade could coast for at least 30 seconds after brake is applied.
4. Rolling table is 17-1/2" wide.	Width of rolling table is only 9-7/8".

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Continued: Analysis of Bid #78-11L

Table Saw Oliver Model 2004 (As specified)	Table Saw Rockwell Model 34-290 (Alternate)
5. The Oliver table pulls away from the blade a full four inches for ease of changing the blades or for making dado cuts.	The table of the Rockwell machine will not pull away from the blade.
6. The fixed table on the Oliver model is 38-1/2" wide. This width allows for accuracy of cutting and safety for the students.	The fixed table is narrower on the Rockwell model ... only 32" wide.
7. Availability of replacement parts is guaranteed by manufacturer for thirty years.	Availability of replacement parts is guaranteed by manufacturer for ten years.
8. The Oliver Table Saw is manufactured in the United States.	The Rockwell model is manufactured in Italy and backorder of parts could present a delay in repairs.

RECOMMENDATION: Based on the preceding information, it is recommended that Bid #78-11L be awarded to the Oliver Machinery Company in the amount of \$6,222.20, including sales tax and freight charges, for the Tilting Arbor Rolling Table Saw for Rubidoux High School.

JWW:ak
3-15-78

F-10 page 2

DUMP TRUCK
for
District Maintenance Department

Bid #78-12L

VENDORS	DUMP TRUCK	DELIVERED PRICE
Al Fry GMC Truck Center	<u>Alternate #1</u> GMC TC31003 (1978) A/S with body by Atlas Mfg. Co.	\$8,665.01
	<u>Alternate #2</u> Same chassis and truck body as above with Galion Hoist #UD-510	\$8,294.01
De Anza Chevrolet	<u>Alternate #1</u> Chevrolet CC31003 (1978) with body by Arrow Truck Body Co.	\$8,074.47
	<u>Alternate #2</u> Same chassis as above with body by Angeluis Heil Truck Equipment & Galion Hoist #UD510	\$7,986.47
Gateway Buick	GMC TC31003 (1978) with body by Arrow Truck Body Co. A/S	\$8,104.26
Moss Motors Dodge	<u>Alternate #1</u> Dodge D300 (1978) with body by Arrow Truck Body Co.	\$7,947.12
Rubidoux Motor Co.	GMC TC31003 (1978) with body by Arrow Truck Body Co. A/S	\$8,122.70
Warren-Anderson Ford	No Bid	---

ANALYSIS: Five bids were received meeting specifications and bidding requirements.
 The low bid was submitted by the Moss Motors Dodge Company.

RECOMMENDATION: It is recommended that Bid #78-12L be awarded to the Moss Motors Dodge Company in the amount of \$7,947.12 (sales tax included) for the 1978 Dodge Dump Truck.

NOTE: This truck is replacing the 1962 Dodge Dump Truck which was sold January 13, 1978 because of its age and cost of repairs to the engine.

JWW:ak
3-14-78

F-11

1978-79 SCHOOL CALENDAR - TRADITIONAL

Sept.				
(4)	5	6	7	(8)
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Oct.				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
				20

Oct.			Nov.	
30	31	1	2	3
6	7	8	9	(10)
13	14	(15)*	16	17
20	21	22	(23)	(24)
				16/17

				Dec.
27	28	29	30	1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	(22)
				20

Dec.				
(23)	24	25	26	29
Jan.	1	2	3	4
8	9	10	11	12
(15)*	16	17	18	19
22	23	24	25	26
				14/15

Jan.		Feb.		
29	30	31	1	2
5	6	7	8	9
(12)	13	14	15	16
(19)	20	21	22	23
				18

- Special Test Schedule - See.
- Legal Holidays-Schools Closed
- Local Holidays-Schools Closed
- Teacher Workdays-Students not in attendance-Conference/Planning Days
- Schools Recessed. Selected Personnel on duty as per Adopted Work Year Schedules

Feb.		March		
26	27	28	1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
				20

- Sept. 4 - Labor Day (Legal)
- Sept. 5,6,7 - Teacher Orientation
- Sept. 8 - Admissions Day (Legal)
- Nov. 9 - End 1st Quarter
- Nov. 10 - Veterans Day Holiday (Legal)
- Nov. 15*- Elem. Conference/Jr. and Sr. high schools in Attendance
- Nov. 23/24 - Thanksgiving Holidays (Nov. 23 - Legal)

March					
26	27	28	29	30	
April	1	2	3	4	5
9	10	11	12	13	
16	17	18	19	20	
					15

- Dec. 25 - Jan. 5 - Christmas Recess
- Jan. 15** - High School Registration Jr. High planning, visitation, observation, elem. students in attendance
- Jan. 26 - End of 1st Semester
- Feb. 12 - Lincoln's Birthday (Legal)
- Feb. 19 - Washington's Birthday (Legal)

April					
23	24	25	26	27	
May	1	2	3	4	
30	7	8	9	10	11
	14	15	16	17	18
					20

- Mar. 30 - End 3rd Quarter
- Apr. 2-6 - Spring Recess
- May 28 - Memorial Day (Legal)
- June 14 - Closing Day of School
- June 15 - Teacher checkout

May					
21	22	23	24	25	June
(28)	29	30	31	1	
4	5	6	7	8	
11	12	13	14	15	
					19

- Total 1st Semester
Teaching Days 84
- 3rd Quarter Teaching Days 43
- 4th Quarter Teaching Days 49
- Total 2nd Semester
Teaching Days 92

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TOTAL TEACHING DAYS 176

Attendance at the work location is required on September 7 for new certificated personnel. Returning non-ratio employees shall be excused by their supervisor from attendance on September 7th if preparation for school opening is complete.

Adopted 2/21/78

1978-79 FLEXIBLE YEAR-ROUND SCHOOL CALENDAR

1978

<u>JULY</u>				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

<u>NOVEMBER</u>				
		1	2	3
6	7	8	9	10
13	14	15*	16	17
20	21	22	23	24
27	28	29	30	

<u>MARCH</u>				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

<u>AUGUST</u>				
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

<u>DECEMBER</u>				
			1	
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

<u>APRIL</u>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

<u>SEPTEMBER</u>				
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

<u>JANUARY</u>				
1	2	3	4	5
8	9	10	11	12
15*	16	17	18	19
22	23	24	25	26
29	30	31		

<u>MAY</u>				
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

<u>OCTOBER</u>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

<u>FEBRUARY</u>				
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

<u>JUNE</u>				
1	2	3	4	
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

TOTAL: 229 days instruction

NOTE: See Traditional Calendar for explanatory notes.

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Adopted 2/21/78

Jurupa Unified School District

Personnel Report #17

March 15, 1978

The following actions are recommended:

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Athletics/Rubidoux High School

Name

Mr. Robert Hernandez
Mr. Kenneth Sanford
Ms. Suzanne Schoppe
Mr. Alan Stringer
Mr. Gary Tiegs

Assignment

Assistant Softball Coach
Head Track Coach
Assistant Swimming Coach
Assistant Track Coach
Assistant Track Coach

Substitute Assignment

Teacher	Ms. Barbara Buehler, 5820 Ave. Juan Bautista Emergency K-12 Riverside, California	
Teacher	Mr. George Dutro, 3911 Sherman Avenue Riverside, California	Multiple Subjects
Teacher	Mr. Charles Goodspeed, 2804 Etiwanda Avenue Emergency K-12 Rialto, California	

Leave of Absence

Teacher	Ms. Carolyn Sherman, 628 Highlander Riverside, California
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Special Leave (Child Rearing)
Effective July 1, 1978
through June 30, 1979; without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes

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Personnel Report #17

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Rosemarie Butler, 5261 Dodd Street Mira Loma, California	Effective March 15, 1978 Work Year D; Part Time
Instructional Aide	Ms. Barbara Coffee, 5709 Cedar Street Riverside, California	Effective March 15, 1978 Work Year D; Part Time
Instructional Aide	Ms. Laurie Dobbins, 5541 Pedley Road Riverside, California	Effective March 15, 1978 Work Year D; Part Time
Instructional Aide	Ms. Kay Galvin, 6860 Crest Avenue Riverside, California	Effective March 15, 1978 Work Year D; Part Time
Instructional Aide	Ms. Carol Hart, 7145 Skyview Drive Riverside, California	Effective March 15, 1978 Work Year D; Part Time
Instructional Aide	Ms. Nancy Kemp, 7977 Standish Riverside, California	Effective March 13, 1978 Work Year D; Part Time
Instructional Aide	Ms. Maureen Paul, 2650 Atlanta #A Riverside, California	Effective March 16, 1978 Work Year D; Part Time
Instructional Aide	Ms. Florence Taylor, 4551 Leo Street Riverside, California	Effective March 15, 1978 Work Year D; Part Time
Campus Supervisor	Mr. Richard Valenzuela, 6846 Kern Drive Riverside, California	Effective March 13, 1978 Work Year F; Part Time

Reassignment and Reclassification

From Custodian to Lead Night Custodian	Mr. Joseph Gamache, 6215 Rustic Lane Riverside, California	Effective April 1, 1978 Work Year A
From Secretary to Secretary - Junior High Principal	Ms. Alesea Hauser, 7340 Linares, Ave. B. Riverside, California	Effective March 14, 1978 Work Year A
From Administrative Secretary to Secretary	Ms. Sharron Larson, 5243 Jurupa Avenue Riverside, California	Effective March 20, 1978 Work Year B
From Personnel Secretary to Secretary - Elementary Principal	Ms. Wanda Scruggs, 4406 Douglas Avenue Riverside, California	Effective March 20, 1978 Work Year A

Personnel Report #17

CLASSIFIED PERSONNEL (continued)

Extra Compensation Assignment

Athletics/Rubidoux High School

Name

Mr. Danny Gurrola

Assignment

Assistant Wrestling Coach

Substitute Assignment

Cafeteria
Assistant I

Ms. Ann Brewer, 3347 Ruth Ann Drive
Riverside, California

As needed

Cafeteria
Assistant I

Ms. Evelyn Robinson, 3222 Florine Avenue
Riverside, California

As needed

Leave of Absence

Custodian

Mr. Willis Boyd, 8519 Randolph Street
Riverside, California

Special Leave (Medical)
effective March 15, 1978
through March 24, 1978; without compensation, health
and welfare benefits, increment or the accrual of
seniority for layoff or
reduction in force purposes

Resignations

Secretary -
Elementary
Principal

Ms. Florence Garcia, 9235 59th Street
Riverside, California

Effective March 17, 1978

Instructional
Aide

Ms. Joyce Theurer, 4806 Dewey Avenue
Riverside, California

Effective March 9, 1978

Instructional
Aide

Ms. Vay Wright, 2800 Stockton Court
Riverside, California

Effective March 10, 1978

F14 page 3

OTHER PERSONNELRegular Assignment

Activity Supervisor	Mr. Curtis Alexander, 2913 Hall Avenue Riverside, California	Effective March 13, 1978 Work Year F; Part Time
Custodian C.E.T.A. VI (Restricted Position)	Mr. Joseph Berger, 3490 Valley Way Riverside, California	Effective March 9, 1978 through September 7, 1978
Campus Supv. C.E.T.A. VI (Restricted Position)	Mr. Daniel Robinson, 5618 Tilton, #75 Riverside, California.	Effective March 13, 1978 through September 11, 1978

Work Experience Student - EMR (RHS)

Student	Ms. Kathleen Williams, 10776 Limonite Riverside, California	Effective March 1, 1978 through June 30, 1978; Not to exceed ten hours per week
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Youth Work Experience (RHS)

Program for Economically Disadvantaged Youth; not to exceed ten hours per week;
effective March 1, 1978 through June 30, 1978; assigned as needed.

Name of Student

Mr. Michael Badura

Mr. John Kalapaka
Ms. Teresa Leonard

Work Location

Rubidoux High School and
West Riverside
Pacific Avenue
Pacific Avenue

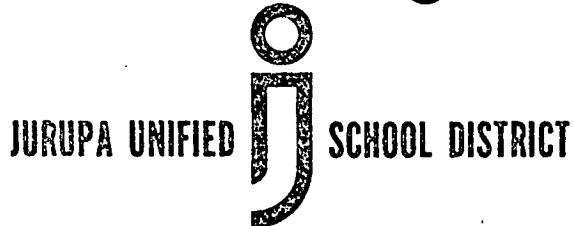
Resignations

Activity Supervisor	Ms. Cindy Bruning, 9319 Granite Hill #5 Riverside, California	Effective March 10, 1978
Campus Supervisor C.E.T.A. II (Restricted Position)	Mr. Richard Valenzuela, 6846 Kern Drive Riverside, California	Effective March 10, 1978

Terminations

Maintenance I C.E.T.A. VI (Restricted Position)	Mr. Steve Breitigan, 6576 34th Street Riverside, California	Effective March 10, 1978
Maintenance I C.E.T.A. VI (Restricted Position)	Mr. George Palmore, 2890 Avalon Riverside, California	Effective March 13, 1978

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WEST RIVERSIDE SCHOOL

3972 RIVERVIEW DRIVE

RIVERSIDE, CALIFORNIA 92509

(714) 683-2370

December 15, 1977

TO: President
Board of Education

FROM: O. Ken Nilson, Principal

SUBJECT: S.T.P.A. PROJECTS AT WEST RIVERSIDE SCHOOL

I wish to acknowledge the letter recently sent to you from our S.T.P.A.

We greatly appreciate the many areas in which our S.T.P.A. has contributed to our educational programs.

The letter to the Board of Education indicates some of the more permanent equipment and materials donated to our school. However, during the 1976-77 School year, the S.T.P.A. also contributed a total of \$1,397.37 in the purchase of such materials as library magazines, magazine binders, Easter eggs for the Easter Egg Hunt, film, 5th grade picnic, books, etc. The total contributions during the 1976-77 School year therefore, would be \$1,986.59 for permanent types of equipment and \$1,397.37 for expendable items. The total dollar value of donations from S.T.P.A. to our school for the 1976-77 School year was \$3,383.96.

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WEST RIVERSIDE SCHOOL

3972 RIVERVIEW DRIVE

RIVERSIDE, CALIFORNIA 92509

(714) 683-2370

The other donations listed in the letter from
the S.T.P.A. were made in the prior school year.

As principal, I wish to express the sincere
appreciation of the school staff and myself
for the positive involvement of our S.T.P.A.
in contributing to our educational programs.



O. Ken Nilson
Principal

cc: Mrs. Mary Russel, President S.T.P.A



STPA

STUDENT TEACHER PARENT ASSOCIATION

West Riverside School
3972 Riverview Drive
Riverside, California 92509

Prior to the 1976-77 School year, going back to 1974,
the following equipment and projects were funded by the S.T.P.A.:

- A. Kindergarten Playground Castle \$678.00
- B. Student Environmental Learning Facility

- 1. Funds raised by S.T.P.A.
- 2. Donations of time and materials by:

- a. Riverside County Flood Control
- b. Diegaard Nurseries
- c. State Forestry Service
- d. Mr. Gareth Owen and father
- e. Charles Junkin
- f. Pacific Telephone Company
- g. Southern California Edison
- h. J. L. Martindale
- i. U.S. Department of Agriculture
- j. U.S. Soil Research
- k. J. L. Martindale, Jr.
- l. Bonnett Pipe and Supply
- m. Riverside County Parks
- n. Theodore Payne Foundation
- o. Desert Nursery
- p. Burpee Seed Company
- q. Zapata Construction Company
- r. Mrs. Vasquez
- s. Kon Rock Company
- t. Randy Driskill
- u. Greg Doose
- v. University of California at Riverside



STUDENT TEACHER PARENT ASSOCIATION

West Riverside School
3972 Riverview Drive
Riverside, California 92509

Prior to the 1976-77 School year, going back to 1974,
the following equipment and projects were funded by the S.T.P.A.:

- A. Kindergarten Playground Castle \$678.00
- B. Student Environmental Learning Facility

- 1. Funds raised by S.T.P.A.
- 2. Donations of time and materials by:

- a. Riverside County Flood Control
- b. Diegaard Nurseries
- c. State Forestry Service
- d. Mr. Gareth Owen and father
- e. Charles Junkin
- f. Pacific Telephone Company
- g. Southern California Edison
- h. J. L. Martindale
- i. U.S. Department of Agriculture
- j. U.S. Soil Research
- k. J. L. Martindale, Jr.
- l. Bonnett Pipe and Supply
- m. Riverside County Parks
- n. Theodore Payne Foundation
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STPA

STUDENT TEACHER PARENT ASSOCIATION

West Riverside School
3972 Riverview Drive
Riverside, California 92509

The following narrative defines the development of the S.E.L.F. Project and how we, the various groups and/or individuals contributed to the program.

The S.E.L.F. Program was developed to expand the students knowledge of the many different types of natural environment in Southern California. It was decided to recreate several different areas depicting the various wildlife zones and how they are related to each other. Several plans were drawn involving many hours of study and discussion. Each plant in each zone must be native to an area to maintain the truth in the project.

Finally all the ideas were incorporated into one plan. This plan involved several areas including; high desert, low desert, pine forest, oak woodland, fresh water marsh and two stream beds. In addition to these areas, there are two sections used as outdoor classrooms. These are half circle areas with grass.

A large scale drawing depicting this plan was then drawn. This plan explains the locale and names of the plants used in the S.E.L.F. In putting their ideas into a drawing, Mr. Brown and Mr. Edmunds developed a means to explain the overall plan. In the low desert such plants as Ocotillo, Washingtonia Fan Palms, Century Plant and others are used. In the high desert area the plan called for plants such as Joshua Tree, various Yuccas, Prickly Pear, Beaver Tail, Chollas, Creosote bushes and desert Junipers. In the dry wash Palo Verde, Mesquite, Ironwood and Smoke Trees would be found. In the area of the pond, which is fed by a stream, the plan called for Willows, Cattails, Sycamores and Alders. In the Oak and Pine Forests different varieties of oaks and pines as well as other plants found in these areas are to be planted. Plans were made for an aviary containing quail and doves native to Southern California.



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STUDENT TEACHER PARENT ASSOCIATION

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The pond would also contain fish and other wild life.

Now that the plan and drawing was finished the big problem of construction was ready to be tackled. A site on the campus was chosen to locate the facility. The task of construction was given to the staff members who had the planning. The budget for the project was very low. Mr. Nilson suggested that the community be involved in the construction of the facility. The first work that was done by the Riverside County Flood Control Department. They hauled in fill dirt for the desert area and donated their time to dig the hole for the pond.

The first plants that were donated came from J. L. Martindale, Jr. of Quartz Hill. He made available plants from the high desert that would have been very difficult to obtain with out his help. Some of the plants are the yuccas, chollas, Joshua Trees and the Creosote bush. Mr. Edmunds and Mr. Brown traveled to the high desert to dig up and transplant these specimens. Most of the plants for the low desert area were given to the school by the owner of the Desert Nursery, Mrs. Halberson. The rock was donated by Riverside Sand and Gravel. Mrs. D. Vasquez donated a large Fan Palm for the palm grove. After much labor and effort, it arrived at the school.

By the time summer school started, the project was ready to have the pond and the stream beds covered with cement. Kon Rock Company agreed to give the school a discount on the price of the cement. At six a.m. on a summer morning, six staff members Mr. Nilson, Edmunds, Brown, Simington, Burrola and Monzo, met to pour the cement. By noon, the streams and pond were finished and the staff was very tired. Summer Vacation came and work on the S.E.L.F. stopped until fall. Mr. Brown decided to obtain a masters degree and left the area to attend school in Northern California.



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John Kinucan was hired to replace Mr. Brown. In the fall, Mr. Kinucan and Mr. Edmunds made another trip to the high desert to get more plants. In helping with the project since the fall, many people have done a lot. These are some of the people to whom credit is due. Mrs. Squires gave the school a pump to recirculate the pond and stream water. This pump was unable to do the necessary pumping so a new one was purchased from Bonnett Pipe and Supply by the students and Mr. Kinucan. Mrs. Squires pump is now being saved for future irrigation of our planned groves. Mr. Bonnett also supplied the pipe for our project at a large discount to the parents club. The pipe has been laid and much help came from the students in digging and covering it. Pines have been donated to our project by Deigarrd Nurseries of Santa Barbara. Another pine was donated by Miss Ekbring's class at Christmas time. Flower seeds that were purchased from the Theodore Payne Foundation at a discount have been planted on some of the mounds by the students.

A real help came from Mr. Gareth Owen and his father, when they and Mr. Kinucan laid a cement pad by the pond for our pump. Mr. John Nesbit has devoted a lot of time and work to our mini park and gardens. The students are very involved with working there under his direction. Depending on the season various types of vegetables can be picked and taken home for enjoyment.

This is a continuing project which involves a lot of time and research. The staff and community, along with the students, will make this dream into a reality.



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It is estimated that the total cost of this project
was \$25,000.00.

The S.E.L.F. area includes natural environmental area,
the mini park, garden area and the orchard area.

Elayne Mackey

Elayne Mackey
Past President S.T.P.A.

Mary Russell

Mary Russell
Present President S.T.P.A.

OVERVIEW

	1977-78 Adopted Budget	Revised Budget March 15, 1978
Beginning Balance	1,309,339	1,309,339
Adjustments		84,075
Total Net Beginning Balance	1,309,339	1,393,414
Income	<u>16,263,847</u>	<u>15,851,996</u>
TOTAL RESOURCES	17,573,186	17,245,410
<hr/>		
<u>Expenditures</u>		
Account Classes 1000-6000	16,231,804	16,231,804
Account Class 7000 (Debt Service)	<u>644,753</u>	<u>644,599</u>
Sub-Total 1000-7000	16,876,557	16,876,403
<u>Reserves</u>		
Revolving Cash	2,500	2,500
Stores	85,000	85,000
General (ending balance)	1	1
Undistributed Reserve	<u>609,128</u>	<u>281,506</u>
TOTAL BUDGET	17,573,186	17,245,410

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INCOME

<u>Account</u>	<u>Description</u>	<u>1977-78 Adopted Budget</u>	<u>Received</u>	<u>Anticipated Estimates</u>	<u>Total Revised Estimates</u>
8100-8400	<u>Federal Income</u>				
8120	Veteran's Education	-0-	84	-0-	84
8150	Economic Opportunity-Head Start	68,144	1,543	66,601	68,144
8160	ESEA Title I-A	457,748	226,615	231,133	457,748
8160	ESEA Title I-A Carryover	-0-	-0-	83,891	83,891
8160	ESEA Title IV-B Media Materials	23,223	-0-	23,223	23,223
8160	Adult Basic Education	13,979	-0-	13,979	13,979
8170	Comp. Employ. Training Act-CETA	147,150	109,778	103,354	213,132
8170	Comp. Employ. Training Act-NYC	73,367	65,625	7,742	73,367
8240	Voc. Education Aid-Part A	-0-	-0-	-0-	
8240	Voc. Education Aid-Part B	-0-	-0-	62,159	62,159
8240	Voc. Education Aid-Part F	-0-	-0-		
8240	Voc. Education Aid-Part H	-0-			
8490	ESAA Title VII	416,096	<u>145,782</u>	<u>270,314</u>	<u>416,096</u>
	Total	1,199,707	549,427	862,396	1,411,823

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Account	Description	INCOME 1977-78			Anticipated Estimates
		Adopted Budget	Received	Total Revised	
8600	<u>State Income</u>				
	<u>Principal Apportionment</u>				
8610					
8611	Basic and Equalization Aid	7,348,115	4,986,839	1,816,356	6,803,195
8612	Physically Handicapped	167,260	116,653	38,032	154,685
8613	Educable Mentally Retarded	38,070	27,398	8,228	35,626
8615	Transporting Handicapped Pupils	18,480	11,935	5,019	16,954
8616	Educationally Handicapped	121,670	85,549	30,363	115,912
8617	Mentally Gifted Minors	4,550	2,804	1,167	3,971
8620	<u>Special Purpose Apportionments</u>				
8621	Driver Training	33,400	20,040	13,360	33,400
8622	Allowance for Transportation	495,000	218,706	152,479	371,185
8624	Educationally Disadvantaged	369,685	228,671	152,447	381,118
8625	Early Childhood Education	258,372	129,500	86,334	215,834
8626	EDY Unrestricted	-0-	28,417	-0-	28,417
8630	<u>Special Allowance</u>				
8631	Elementary Reading Program-MU	44,000	46,560	-0-	46,560
8634	Demonstration Program in Math	90,900	60,600	30,300	90,900
8634	Demonstration Program in Reading	80,030	53,352	26,678	80,030
8636	Instructional Materials	4,388	4,706	-0-	4,706
8670	<u>Tax Relief Subventions</u>				
8671	Business Inventory		201,871	20,425	222,296
8672	Home Owners		267,201	258,129	525,330
8673	Open Space Subventions		18,232	-0-	18,232
8680	<u>Miscellaneous Funds</u>				
8684	In Lieu Taxes-State Rental	140	-0-	140	140
8690	<u>Other Income</u>				
8690	Other State Income	16,936	7,029	10,162	17,191
8690	Preschool	57,818	14,060	43,758	57,818
	Total	9,167,046	6,511,891	2,711,609	9,223,500

INCOME

<u>Amount</u>	<u>Description</u>	1977-78			<u>Total Revised Estimates</u>
		<u>Adopted</u>	<u>Budget</u>	<u>Received</u>	
8700	<u>County Income</u>				
8720	Equalization Aid Offset Tax	177,035		-0-	127,096
8780	Miscellaneous Funds	<u>65,000</u>		<u>49,975</u>	<u>65,000</u>
	<u>Total</u>	242,035		49,975	142,121
8800	<u>Local Income</u>				
8811	Secured Roll	4,863,555	2,289,205	2,066,749	4,355,954
8812	Unsecured Roll	378,391	244,070	11,989	256,059
8813	Prior Year Taxes	275,000	292,96	-0-	292,96
8842	Sales of Equipment and Supplies	2,500	5,101	-0-	5,101
8850	Rentals and Leases	11,500	3,532	7,968	11,500
8860	Interest	80,000	43,424	14,515	57,939
8871	Adult Education	3,500	1,806	314	2,120
8879	Other Fees and Contract Services	500	442	58	500
8890	Other Local Income	<u>10,000</u>	<u>11,195</u>	<u>1,500</u>	<u>12,695</u>
	<u>Total</u>	5,624,946	2,891,371	2,103,093	4,994,464
8900	<u>Income Transfers</u>				
8920	Other Tuition/Interdistrict Payments	30,113	<u>4,003</u>	<u>26,110</u>	<u>30,113</u>
	<u>Total</u>	30,113	4,003	26,110	30,113
	<u>TOTAL INCOME</u>	16,263,847	10,006,667	5,845,329	15,851,996

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EXPENDITURES - MARCH 15, 1978

Object	Description	1977-78		Encumbered	Balance
		Adopted Budget	Expended		
1100	Teachers Salaries	6,859,732	4,305,342	2,503,390	51,000
1200	Administrative Salaries	700,080	493,500	206,368	212
1300	Instr. Support Salaries	<u>1,049,320</u>	<u>695,435</u>	<u>353,885</u>	<u>-0-</u>
	Total 1000	<u>8,609,132</u>	<u>5,494,277</u>	<u>3,063,643</u>	<u>51,212</u>
2100	Instructional Aides	684,668	352,303	325,913	6,452
2200	Classified Supervisors	67,748	40,136	27,612	-0-
2300	Clerical/Other Office Personnel	783,461	483,067	296,094	4,300
2400	Maintenance/Operations Salaries	906,722	613,029	293,067	626
2600	Transportation Salaries	364,733	216,258	147,851	624
2900	Other Classified Salaries	<u>266,285</u>	<u>218,792</u>	<u>47,212</u>	<u>281</u>
	Total 2000	<u>3,073,617</u>	<u>1,923,585</u>	<u>1,137,749</u>	<u>12,283</u>
3410	Health & Welfare (Teachers/Aides)	364,145	231,932	132,213	-0-
3510	Unemployment Ins. (Teachers/Aides)	125,543	4,241	121,302	-0-
3000	Other Employee Benefits	<u>1,391,977</u>	<u>1,019,721</u>	<u>372,256</u>	<u>-0-</u>
	Total 3000	<u>1,881,665</u>	<u>1,255,894</u>	<u>625,771</u>	<u>-0-</u>
4100	Textbooks	52,873	31,417	16,638	4,818
4200	Other Books	40,291	17,479	2,402	20,410
4300	Instructional Supplies	303,251	226,685	20,334	56,232
4400	Other Supplies	457,542	193,795	9,070	254,677
4700	Meals for Needy Pupils	8,024	-0-	-0-	8,024
4800	Equipment Replacement	<u>110,100</u>	<u>80,273</u>	<u>1,891</u>	<u>27,936</u>
	Total 4000	<u>972,081</u>	<u>549,649</u>	<u>50,335</u>	<u>372,097</u>

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EXPENDITURES - MARCH 15, 1978

1977-78

Object	Description	Adopted Budget	Expended	Encumbered	Balance
5100	Contract for Personal Services	26,112	13,102	515	12,495
5600	Contracts, Rents and Leases	182,170	146,123	-0-	36,047
5800	Other Operating Expenses	<u>694,058</u>	<u>477,242</u>	<u>108,076</u>	<u>108,740</u>
	Total 5000	<u>902,340</u>	<u>636,467</u>	<u>108,591</u>	<u>157,282</u>
6100	Sites and Improvements	178,851	169,054	1,817	7,980
6200	Buildings and Building Improvements	273,558	64,749	166,448	42,361
6300	Books and Media	37,000	24,623	10,343	2,034
6400	Equipment	<u>293,910</u>	<u>274,549</u>	<u>14,222</u>	<u>5,139</u>
	Total 6000	<u>783,319</u>	<u>532,975</u>	<u>192,830</u>	<u>57,514</u>
	Total 1000-6000	<u>16,222,154</u>	<u>10,392,847</u>	<u>5,178,919</u>	<u>650,388</u>
7110	Repay Public School Building	54,622	13,617	40,851	154
7120	Repay State School Building	485,131	121,283	363,848	-0-
7140	Other Payments	-0-	-0-	-0-	-0-
7240	Tuition-Handicapped	-0-	-0-	-0-	-0-
7250	Tuition - ROP	<u>105,000</u>	<u>77,271</u>	<u>57,556</u>	<u>(29,827)</u>
	Total 7000	<u>644,753</u>	<u>212,171</u>	<u>462,255</u>	<u>(29,673)</u>
	Grand Total 1000-7000	<u>16,866,907</u>	<u>10,605,018</u>	<u>5,641,174</u>	<u>620,715</u>

Jurupa Unified School District

CONFERENCE REPORT

February - March, 1978

<u>NAME</u>	<u>DATE</u>	<u>CONFERENCE</u>	<u>COST</u>
Steve Wilson	2/8-2/10	ACSA Project Leadership Workshop	194.16
JoAnn McGraw Stella Laney John Papavero	2/17-2/19	California Personnel and Guidance Association	362.00
Dr. Joan B. Wilson	2/17-2/22	American Association of School Administrators	422.71
Valdrice L. Houg	2/18	Madeline Hunter Seminar	111.48
Terry Lewis	2/18	The Gutenberg Festival	20.68
Bill Anderson	2/22-2/23	Instructional Side of AB 65	66.50
Gary Lesh	2/22-2/27	National Date Festival	156.00
Donald Morris	2/23	Riverside County Music Educators Association	25.00
Sam Gee Doug Torbert	2/23	Assertive Discipline Workshop	78.00
Betty Hamilton Rita Murray Mary Russell Mrs. Iavicoli Pam Johnson Emma Caro Florence Johnson Linda Randolph Deana Banasky Maxine Lopez Kathie Neff Jack Simington Sue Bucaro Glynda Caldwell Euniece Brockett Judy McLaughlin Kathi Foster Pat Sossman Karen Dicey Carol Gilbert Panny Newman Betty Stinson Donna Scoggins Barbara Post	3/2	Living With Children and Liking It	260.00
Scott Kambak	3/2	Seminar on Visual Perception Auditory Perception and Perceptual Motor Development	35.00

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<u>NAME</u>	<u>DATE</u>	<u>CONFERENCE</u>	<u>COST</u>
Elliott Duchon	3/2	Riverside Mental Health Association	36.00
Marianne LaPlante	3/2	Educational Consulting Associates	74.00
Steve Wilson	3/2-3/4	California Association for the Gifted	149.78
Laurel Kurtz Michelle Johnson Marilyn Gallagher	3/2-3/4	California Association of Compensatory Education	234.71
Charles Wolfe	3/3-3/4	Saddleback Community College	44.20
Gary Hale Gregg Nelsen Ida Moore Katherine Epstein Anita Avellino Barbara Martin Laura Wickoff Mary Hickey	3/2-3/4	California Association of Compensatory Education	816.02
Bill Anderson	3/2-3/8	Association for Supervision and Curriculum Development	318.87
Nicholas Kennedy	3/3-3/8	Riverside County Junior Livestock Show	58.00
AnnMarie Weaver Cynthia Pearce	3/3	Child Abuse and Neglect	74.00
Fern Thomson	3/4	Chancellor's Conference on Composition	5.00
Cynthia Pearce AnnMarie Weaver Eliece Gifford	3/6	J.C. Penney Company Spring 1978 Consumer Education Workshop	125.40

<u>NAME</u>	<u>DATE</u>	<u>CONFERENCE</u>	<u>COST</u>
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Cynthia Pearce AnnMarie Weaver Eliece Gifford	3/6	J.C. Penney Company Spring 1978 Consumer Education Workshop	125.40

Jurupa Unified School District

BULK MAIL

Procedure # 125

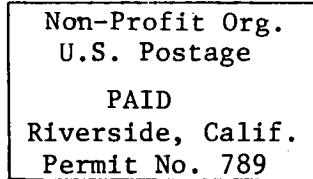
A minimum of 200 pieces or 50 pounds of identical pieces of printed matter is required for a bulk mailing. Pieces must be identical as to weight, size, and number of enclosures. No personalized or handwritten material may be included. Pieces may be sent unsealed but sealing is recommended. The maximum weight of each piece is 15.99 ounces. Items with shapes making facing in the same direction impossible (such as cylindrical mailing tubes or inflated miniature basketballs) are not eligible for bulk mailing.

The district has paid the annual non-profit bulk mailer's permit fee. All schools and offices in the district may use this permit number for bulk mailings of official mail, but in order to do so their address must bear the return address of the district as follows:

Jurupa Schools
3924 Riverview Drive
Riverside, CA 92509

School Office or Department Name may be added (i.e. Glen Avon,
Adult Education, Education Center)

Each piece of bulk rate mail must be printed or rubber stamped in the upper right-hand corner with the district's non-profit imprint indicia which is illustrated below. It is recommended that at the time of printing of folded circulars the indicia be included. However, the district postage meter is equipped to print the indicia on the upper right hand corner for mailing envelopes.



Proper preparation and assembly of bulk mailings is a responsibility of the originating school, department or office and involves the following steps:

- (1) If the mailing consists of flyers or circulars that are printed, the school is responsible for having the indicia printed along with the material. If the mailing consists of envelopes, the indicia will be placed on the envelopes at the district mail center.
- (2) The school must assemble envelopes or circulars in accordance with current postal regulations. Copies of the regulations are available at the district mail center.
- (3) The school must bundle envelopes or circulars by zip codes with special size rubber bands furnished by the district mail center. These rubber bands will be furnished without charge as required from the district mail center.

- (4) The school must place the appropriate colored dots on the bundles per the bulk mailing instructions of the post office. Dots are available from the district mail center without charge.
- (5) The school must count the total number of pieces in the bulk mailing. The originator must advise the district mail center of the total number of pieces in the mailing by completion of a "Postage Request" form and a special note that the items are bulk mail.
- (6) Final tagging of sacks with required mail strips and completing the postal form 3602 will be done by the district mail center and delivered to the appropriate post office.

All mailings which qualify for bulk mailing will be sent in this manner. The originator should plan bulk mailings to allow for sufficient time to obtain the necessary supplies and properly prepare the mailings.

All dots and bands ordered from the district mail center for a bulk mailing which are excess to that mailing should be promptly returned to the district mail center for redistribution.

Questions regarding the interpretation of the postal bulk mailing instruction- should be properly referred to the post office. Mailings which are not properly prepared and which are thus rejected by the post office will be returned to the originating school or office.

JDB:1c
3-14-78

G-3 page 2

WILSON RILES
Superintendent of Public Instruction
and Director of Education



RECEIVED
MAR 13 1978
JURUPA UNIFIED
SCHOOL DISTRICT

STATE OF CALIFORNIA
DEPARTMENT OF EDUCATION
STATE EDUCATION BUILDING, 721 CAPITOL MALL, SACRAMENTO 95814

March 9, 1978

Subpart 2, Basic Grant
33-67090-2-8
Identification Number:
Effective Date: July 1, 1977

Dr. Edward Hawkins, Superintendent
Jurupa Unified School District
3924 Riverview Drive
Riverside, CA 92509

Dear Dr. Hawkins:

We are pleased to inform you that your application requesting financial assistance under the provisions of the P. L. 94-482 Education Amendments of 1976, Title II - Vocational Education has been approved.

For the 1977-78 school year your district will be paid in accordance with your actual expenditures but not to exceed the amount indicated on the attached allocation document. It is understood that to receive payment, the budget as submitted in your application will be followed along with other specifications. Additionally, all pertinent requirements will be followed of the California Five-Year State Plan for Vocational Education, applicable laws of the State of California and the rules and regulations of the Department of Health, Education and Welfare applicable to the administration of vocational education.

The nature of the allocation system places maximum responsibility upon the operating district for compliance with the above cited regulatory procedures. Acceptance of this responsibility for understanding the purposes of the funds and the constraints upon them will strengthen our joint responsibility for accountability. In the event of a Federal or state audit, the district agrees to hold the state harmless should a refund be required.

Members of our staff located in the Regional Offices will be available to answer any questions you have concerning your grant.

Sincerely,

Donald W. Fowler

Donald W. Fowler, Assistant State
Director of Vocational Education
(916) 445-6726

DWF:kw
Attachment

cc: Master File
Regional Office
Robert D. Hansen

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Allocation Document

Education Amendments of 1976 (Public Law 94-482)

Title II—Vocational Education

Subpart 2 of Part A—Basic Grant

Revision date _____

Fiscal year ending June 30, 1978

REGION Southern	CODE ZZ	COUNTY Riverside	CODE 33
LOCAL EDUCATIONAL AGENCY Jurupa Unified CO 36			CODE 67090
ADDRESS 3924 Riverview Drive	Riverside, California 92509		SPEC. CODE 000

FOR STATE USE ONLY			Proposed federal expenditures	Federal funds released
Purpose (A)	Line (B)	Federal allocation (C)	(D)	(E)
Secondary instruction	1	\$29,020.00	\$29,020.00	
Postsecondary instruction	2			
Adult instruction	3			
Disadvantaged students	4	\$ 9,644.00	\$ 9,644.00	
Limited English-speaking students	5	\$ 3,957.00	\$ 3,642.00	\$ 315.00 3,957.
Handicapped students	6	\$ 6,533.00	\$ 6,533.00	
Cooperative vocational education programs	7			
Programs for displaced homemakers	8			
Work-study programs	9			
Student stipends	10			
Placement services for students	11			
Support services for women	12			
Day care services	13			
Construction	14			
Residential vocational schools	15			
Administration	16			
Total	17	\$49,154.00	45,197. \$48,834.00	\$ 315.00 3,957.

FOR STATE USE ONLY

G-4 page 2 B, Single

MAY 9 1978

Approved by _____

Date _____

Approved by _____

Date _____

Special Request for Expenditure of Federal Funds for Maintenance of Programs/Services

an educational agency (LEA). Jurupa Unified School District

bal year ending June 30, 1978.

Federal grant category

Subpart 2--Basic Grung

Subpart 5 --Consumer and Homemaking Education

iii. form constitutes a request to expend federal funds for necessary program/service maintenance under the provisions of the Education Amendments of 1976, P.L. 94-482, Title II, Vocational Education, and P.L. 95-40.

Classification:

\$7,634 is needed to maintain a portion of ongoing teachers' salaries in the auto shop area within Trade and Industry. Auto shop classes have a low student-teacher ratio to individualize instruction.

• reverse side if additional space is required.)

Educational Agency Approval

Use of super-instructors/mentors

State Approval

Signature

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FEB 16 1978

JURUPA UNIFIED
SCHOOL DISTRICT

Rubidoux High School
Jurupa Unified School District

February 16, 1978

To: Dr. Edward Hawkins, Superintendent

From: Don Manzo, Principal

Re: SUMMARY OF EVENING CRIME INCIDENTS OCCURRING ON THE RUBIDOUX HIGH SCHOOL CAMPUS

As requested from our earlier discussion, the following is a summary of incidents occurring on the RHS campus. Your support in securing aid from the Sheriff's Department is needed. They must assist us to cure crime incidents.

Weekend of September 3-5, 1977 - Theft of 50' garden hose and water hand valve from Agriculture area. Not reported to sheriff.

Weekend of September 10-11, 1977 - Broken window. Not reported - if reported, could have been by our security men.

Wednesday, September 14, 1977 - (Evening) Break-in and entry of kitchen. Reported to sheriff on 9/15/77 at 7:00 a.m. No follow-up from Sheriff's Department.

Friday evening, September 23, 1977 - Entry into vehicle and theft of items - reported 9/23/77 to sheriff, also by JUSD Security file #E177266065. No follow-up by sheriff.

Sunday, September 25, 1977 - Break-in and entry into boys' locker room and theft reported to sheriff 9/25/77 at 9:00 a.m. No follow-up by Sheriff's Department.

Friday evening, November 4, 1977 - Bottle thrown into window - no entry. Reported to sheriff 11/4/77 at 9:30 p.m.; arrest made. Also reported to Mr. Jim Kushner, Probation Department.

Weekend of November 19-20, 1977 - Two broken windows; no entry. Not reported to sheriff.

Evening of November 22 or 23, 1977 - Theft of two wheelbarrows plus donated plants from Agriculture Department. Reported to administration on 11/28/77; not reported to sheriff.

Weekend of November 24-27, 1977 - Broken window in room B-10. No entry. Discovered damage 11/28/77; not reported to sheriff.

Weekend of December 3 or 4, 1977 - Damage to ten street lockers and locks, noticed on 12/5/77. No report to sheriff.

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Memo to Dr. Hawkins, February 16, 1978, page 2:

Sunday, January 8, 1978 - Broken windows (19) throughout the school. No evidence of entry. Reported to sheriff on 1/8/78 by Maintenance Department; also by Joe Werner on 1/9/78 at 8:10 a.m.

Tuesday, January 10, 1978 - Breakage of window and entry - suspect seen leaving room H-7 by Head Custodian. Reported to sheriff on 1/10/78 at 6:10 p.m.

Sunday, January 15, 1978 - Breaking of window in H-7, entry, and theft. Reported to sheriff 1/16/78 at 8:15 a.m. None of the equipment recovered/returned.

Wednesday, January 18, 1978 - During evening classes, at approximately 9:00 p.m., an unknown person entered room B-10 while class was in session and stole a student's purse. Reported to sheriff at 9:10 p.m.; arrived at 9:40 p.m.

Thursday, January 19, 1978 - Break-in and entry of two autos; theft of purse, radio, speaker, etc. Reported to sheriff by instructor Ernie Wright.

Weekend of January 21, 22, 1978 - Rifle fire damage to school facilities, vehicles, and equipment. Reported to sheriff on January 23, 1978 at 7:45 a.m.

Wednesday, January 25, 1978 - Damage of back window of an auto received during Adult Education. Reported to sheriff at 7:40 p.m.; sheriff responded within five minutes.

Tuesday, January 31, 1978 - Sniper gun shot at visiting team bus on access road at Rubidoux High School. Reported to sheriff by bus driver, to CHP and to sheriff. Sheriff returned to school to notify school of incident at approximately 9:45 p.m.

Thursday, February 2, 1978, 2:15 p.m. at Riverside CHP office - Principal interviewed CHP officer, and got report of bus shooting. Report sent to Sheriff's Department.

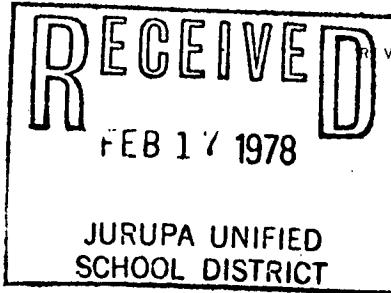
Sunday, February 5, 1978 - Auto shop break-in and theft of equipment at approximately 4:30 p.m. Reported to sheriff by Peterson; sheriff responded. Some equipment found under bleachers of football field, and Bill Peterson saw two males go from the field to a house on Pacific Avenue. Information given to the sheriff. To date no follow-up or equipment returned by Sheriff Department.

Friday, February 10, 1978 - At principal's request, Sgt. Golden and Deputy Wymen attended conference at Rubidoux High School at 9:00 a.m. Topic of discussion; RHS needs the help of the Sheriff's Department to control all the incidents of crime listed in this report. Results: (1) Sheriff analyzed all reports to determine when incidents most likely to occur; (2) To stake out RHS; (3) Patrol frequently during peak crime time.

Tuesday, February 14, 1978 - At approximately 8:30 p.m. woman athletic director from North High was assaulted and robbed of her purse near the pool and the "B" wing. Report made to sheriff at 8:35 p.m. and 8:45 p.m. Sheriff did not respond. School administrator and victim waited until 9:05, then left. Sheriff showed at approximately 9:20 p.m.

DM:me

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February 16, 1978

On February 15, 1978, between 8:55 p.m. and 9:00 p.m. the campus supervisor, Rick Venezuela, called the Adult Education office on the walkie-talkie to inform me that there were people walking around on the Nueva Vista High School Campus. I told my secretary to call the Security Patrol for the Jurupa Unified School District. At the same time I called the Riverside Sheriff's office.

The person at the answering service for the Jurupa Unified School District told Twila Smith, Adult Education secretary, that the sheriff's office would be called. Twila said that that was already being done.

When I called the sheriff's office I identified myself clearly, giving my name, my position, and the name of the school. I told the woman answering the sheriff's phone that there were people on the Nueva Vista High School campus. She asked series of questions such as, how many were there, what did they look like, what exactly were they doing, and did they have any implements that could be used to enter the buildings. I responded that the campus supervisor's observations were being made while he was standing near Opal Street and that Nueva Vista was on Pacific Avenue. The woman at the sheriff's office repeated some of the questions again. I had no definitive answers to her questions. She finally asked my name, where I was calling from, the telephone number, and then said she would send a deputy to investigate.

At 9:05 p.m. I met with Rick behind the Rubidoux High School swimming pool. He told me what he had observed. Ernie Garcia, assistant to the principal of Adult Education, joined us at this time. We observed at least three people walking around on the Nueva Vista campus. I returned to the office at 9:20 p.m. Up to that time we observed no sheriff's deputy or sheriff's car at Nueva Vista High School. I thought that the sheriff may come to the Adult Education office to check with me since I made the call.

At 9:25 p.m. Ernie Garcia came back to the office. He said there were still people on the campus.

At 9:30 p.m. I closed the Adult Education office. I drove to Nueva Vista High School. I parked in front of the school and tried to observe any activity on the campus. I saw nothing unusual on the campus. While there, two young men on a bicycle came up to the car. They had come from the direction of Mission Blvd. One was a Nueva Vista student and recognized my car. We were engaged in a "passing the time of day" type of conversation for about three minutes when I saw a truck which I recognized as a Jurupa District Security truck coming from the

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direction of Mission Blvd. The truck began to slow down, it passed my car. I got out of my car. I thought the truck was going to stop and I wanted to talk to security about what had been observed. The security truck pulled close to the curb and then gained speed and continued down Pacific Avenue. The two young men left at the time I left my car.

I went onto the Nueva Vista campus and looked around, nothing appeared to be out of order. I returned to my car and left.

My concern about this incident is that there was no response to my phone calls asking for assistance from the sheriff's office or from the Jurupa District Security. In view of recent occurrences on the Rubidoux High School campus in the evening, a call from me or other personnel from my office should not be ignored.

Fortunately last evening's incident resulted in no damage or harm to anyone but at the time the phone calls for assistance were made this outcome was not predictable.

JEM/tis

Jacque E. Moore

Copies: Dr. Hawkins
Mr. Manzo

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